

# Minutes

City of Dickinson

**Dickinson Economic  
Development Corporation  
REGULAR MEETING**

**March 11, 2019**

**NOTICE** that a **REGULAR MEETING** of the Dickinson Economic Development Corporation of the City of Dickinson, County of Galveston, State of Texas, was held on **Monday, March 11, 2019, at 7:00 p.m.** at: Dickinson Historic Railroad Center, 218 FM 517 West, Dickinson, Texas 77539 in the Community Room for the purpose of considering the following numbered items. The Dickinson Economic Development Corporation of the City of Dickinson, Texas reserved the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

The meeting was called to order by Vice President Robert Donley at 7:04 p.m. A quorum was present as the following members were in attendance: Robert Donley, Vice President, Chris Heard, Dawn King, and Bill Schick. The following were also in attendance: Kathy Thomas, Community Strategies, Habib Erkan, DEDC attorney, and Alison Benton, Interim Economic Development Director. Mark Martelli, Secretary, and Chad Rankin were not in attendance.

**ITEM 2.) PUBLIC COMMENT:**

Joan Malmrose, 2716 Frostwood Circle, Dickinson, TX spoke about the need for the DEDC to hire someone to assist the interim director in maintaining the historic train depot building with ordering supplies and managing vendors.

Marjorie Morgan, 4045 Conifer Dr, Dickinson, TX spoke about reopening the long-established Dickinson restaurant, Monterey's Little Mexico. She has been with the company for 20 years and was the manager prior to the closure after Hurricane Harvey. She is seeking funding from the DEDC for leasehold improvements, specifically the renovation of the exterior of the building in the amount of \$100,000. A presentation was provided for the ED director to discuss with the board in closed session.

**ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of the minutes of the Dickinson Economic Development Corporation's December 10, 2018 Regular Board Meeting.**

As the minutes were unavailable, they will be presented again for approval at the next meeting.

**ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of the minutes of the Dickinson Economic Development Corporation's February 11, 2019 Regular Board Meeting.

There was a motion to accept the minutes as written by Bill Schick, seconded by Chris Heard, passing unanimously.

**ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Request for Reimbursement for Dickinson Festival of Lights 2018 Season.

Charles Suderman, secretary of the Festival of Lights (FOL) organization, accompanied by FOL board members Louis Decker and Jack Neal, made a presentation to the board to explain the reason there was an increase in the reimbursement request to \$43,903.49 for funds previously committed to the project from DEDC of \$36,400. He explained that Hurricane Harvey damage to the bridge required additional buses, purchase of traffic cones, police services and volunteer organization stipends put them over the original budget. The DEDC board had voted in the February, 2019 meeting to honor their commitment of \$36,400 and request additional information at the March meeting. Mr. Suderman asked that the difference be dealt with in the next month or two so that they can buy 2019 lights on sale.

There was a motion by Chris Heard to put the \$7,503.49 on the agenda for consideration next month, seconded by Dawn King, and passed unanimously.

**ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Election of Officers for the Remainder of Fiscal Year 2018-2019 for President, Vice President and Secretary.

Robert Donley reported that the secretary for the board, Mark Martelli, would like to remain in that position and will be in attendance at the April meeting. There was discussion regarding the unfilled 7<sup>th</sup> position on the board prior to an election, so the board mutually agreed to wait to vote on the Vice President position until next month so that City Council could fill the vacancy.

There was a motion by Dawn King to elect Robert Donley as President, seconded by Bill Schick, and passed unanimously.

**ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Scheduling of a Retreat for Dickinson Economic Development Corporation Board Members for the Purposes of Training and Educating Board Members.

The four board members in attendance checked their calendars and tentatively decided to hold the retreat on Saturday, April 20<sup>th</sup> from 9:00 AM to 12:00 PM, pending agreement with other board members.

**ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Dickinson Public Market Project Action Plan.

An update presentation regarding the Dickinson Public Market Project Planning Process was given by Kathy Thomas, outlining the order of events for the Public Meeting that will be held at City Hall on March 27<sup>th</sup> from 6:30-8:00 PM. There will be informational booths on community groups, i45now will stream the meeting live, and attendees will have the opportunity to vote on the 5 things that they would like to see at the Public Market. There was some discussion about the feasibility of conducting a Farmer's Market, that would be dependent upon the number of markets nearby and the times/days of the week.

There was no action taken on this item.

**ITEM 9.) EXECUTIVE SESSION**

The board convened into Executive Session at 7:44 PM.

**ITEM 10.) RECONVENE: MATTERS DISCUSSED IN EXECUTIVE SESSION**

The board reconvened at 8:12 PM. Chris Heard motioned to have Alison Benton and Habib Erkan bring a revised legal document back to the board at the April meeting regarding the property at 2626 45<sup>th</sup> St, Dickinson, seconded by Bill Schick, and passed unanimously.

No action was taken on the incentive requests from Flying Rhino Brewery or Monterey's Little Mexico.

**ITEM 11.) ADJOURN**

The meeting was adjourned at 8:47 p.m.

**PASSED, APPROVED AND ADOPTED** this the 8<sup>th</sup> day of April, 2019



Robert Donley, President