

Minutes

City of Dickinson

**Dickinson Economic
Development Corporation
REGULAR MEETING**

April 8, 2019


NOTICE that a **REGULAR MEETING** of the Dickinson Economic Development Corporation of the City of Dickinson, County of Galveston, State of Texas, was held on **Monday, April 8, 2019**, at **7:00 p.m.** at the Dickinson Historic Railroad Center, 218 FM 517 West, Dickinson, Texas 77539 in the Community Room for the purpose of considering the following numbered items. The Dickinson Economic Development Corporation of the City of Dickinson, Texas reserved the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:**
The meeting was called to order by President Robert Donley at 7:03 p.m. A quorum was present as the following members were in attendance: Jessie Brantley, Robert Donley, Chris Heard, Dawn King, Mark Martelli, Chad Rankin and Bill Schick. The following were also in attendance: Councilmember Wally Deats, City of Dickinson, Habib Erkan, DEDC attorney, and Alison Benton, Interim Economic Development Executive Director.
- ITEM 2.) PUBLIC COMMENT:** There were no public comments.
- ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** New board member, Mr. Jessie Brantley, was introduced after having been sworn in earlier in the day.
- ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of the minutes of the Dickinson Economic Development Corporation's December 10, 2018 Regular Board Meeting. As the minutes were unavailable, they will be presented again for approval at the next meeting.
- ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of the minutes of the Dickinson Economic Development Corporation's March 11, 2019 Regular Board Meeting. There was a motion to accept the minutes as written by Dawn King, seconded by Bill Schick, passing unanimously.

- ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Review of DEDC 2018-2019 Budget and Financial Reports. There were questions from board members regarding definition of budget categories, and Chris Heard said that he would review, but it looked like his staff may have put some things in an incorrect code. He also explained that the Texas State Comptroller is always 2 months in arrears on the sales tax report, so the actual collection shown is through January 2019.
- ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Discussion Regarding an Additional Meeting to the Monthly Board Schedule. There was a motion by Dawn King, seconded by Bill Schick to have DEDC Board meetings on both the second and fourth Mondays of each month. The following board members responded affirmatively: Jessie Brantley, Robert Donley, Dawn King, Mark Martelli, Chad Rankin, and Bill Schick. Chris Heard cast a dissenting vote. Motion was passed.
- ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Election of Vice President for the Remainder of Fiscal Year 2018-2019. This item was pulled from the agenda by the President, Robert Donley.
- ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Scheduling of a Retreat for Dickinson Economic Development Corporation Board Members for the Purposes of Training and Educating Board Members. There was a motion by Chris Heard, seconded by Dawn King to have a Board Retreat in the 60 days. The motion passed unanimously.
- ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Search for a Permanent Executive Director for the DEDC. Chris Heard gave an update on SGR's search. Mike Tanner from SGR is working on a brochure to bring to the board by the next meeting. Alison Benton is working with Mr. Tanner to obtain photos of Dickinson and bullet points on the duties and responsibilities for the position.
- ITEM 11.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Request for Additional Reimbursement for Dickinson Festival of Lights 2018 and 2019 Season. Charles Suderman presented information that the Festival of Lights would have increased costs for the 2019 season, an anticipated \$38,000 for police and buses. There was discussion about funding the request over the approved amount for the 2018 season of \$36,400 and the board consensus was that they would not take action on more funding for 2018, but Mr. Suderman will provide the expenditures list to Ms. Benton to be distributed to the board for the 2019 funding discussion at a later date.

- ITEM 12.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Funding request for Dickinson ISD's 2019 Summer Recreation Program. Robert Cobb, Assistant Superintendent of Administration for DISD explained the request for \$7,600 to support the program that serves 200-250 students per day in June, Monday through Thursday from 8:30 am to 3:30 pm. This item was pulled from the agenda by the President in order to seek legal advice.
- ITEM 13.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Public Market Update and Report on Public Engagement. An update was given by Kathy Thomas on the public engagement to date on the project. There was no action taken on this item.
- ITEM 14.) EXECUTIVE SESSION:** The board convened into Executive Session at 8:42 PM.
- ITEM 15.) RECONVENE: MATTERS DISCUSSED IN EXECUTIVE SESSION:** The board reconvened at 9:45 PM. There was no action taken on items discussed in Executive Session.
- ITEM 16.) ADJOURN:** The meeting was adjourned at 9:45 p.m.

PASSED, APPROVED AND ADOPTED this the 22nd day of April, 2019



Robert Donley, President