



TREE REMOVAL APPLICATION

The City of Dickinson Tree Preservation, Landscaping & Screening requirements are located in Chapter 16.10 of the City of Dickinson’s Code of Ordinances.

The following items provide a checklist of minimum documentation requirements, which must be met, for application for trees proposed to be removed within the City.

ALL DOCUMENTS CAN BE SUBMITTED DIGITALLY IN PDF FORMAT MERGED/COMBINED TOGETHER AS LISTED BELOW ON A CD OR USB DRIVE OR EMAILED TO permits@ci.dickinson.tx.us

IMPORTANT INFORMATION

Qualifying Tree: shall mean trees having a trunk diameter of at least eight (8) inches and of a type listed on the qualified tree list of the city. A qualifying tree may not be diseased, dying, or dead, as determined by an urban forester or ISA certified arborist.

Significant Tree: shall mean any tree having a trunk diameter of nineteen (19) inches or greater, and that is not diseased, dying, or dead, as determined by an urban forester or ISA certified arborist.

Fee Schedule:

Application Fee = \$25.00

Plan Review Fees:

0-5 acres =	\$50.00
5-20 acres =	\$200.00
20-100 acres =	\$300.00
Over 100 acres =	\$500.00

Tree Removal Fees:

8" - 9" =	\$10.00
9" - 19" =	\$50.00
19" - 29" =	\$250.00
Over 29" =	\$500.00

PLAN REVIEW REQUIREMENTS

Merge/combine the following files together, facing the correct direction and name the file:

Tree Removal (Address of Permit Request)

- Completed Tree Removal Application with applicable signatures
- Tree Survey that includes all trees greater than 8" in diameter and provide the types, and diameter of the trees on the property.
- Site Plan showing location of all structures to be placed on the property.

***Plan Review is ten (10) to fourteen (14) business days**

FOR OFFICE USE ONLY

Permit Number: _____

Fees Due: _____

Date Submitted: _____

Payment: _____

Plan Reviewer: _____

Date: _____

- Approved
- Denied



TREE REMOVAL APPLICATION

PROPERTY INFORMATION			
Project Address:			
Subdivision:	Section:	Block:	Lot:
Owner First Name:		Owner Last Name:	
Owner Address:			

CONTRACTOR INFORMATION		
Applicant Name:		
Applicant Address:		
City:	State:	Zip:
Contractor Name:		
Contractor Address:		
City:	State:	Zip:

DESCRIPTION OF WORK	
Areas to be cleared (acres):	Total inches being removed:
Number of Qualifying Trees on property:	Number of Significant Trees on property:
Number of Qualifying Trees to be removed:	Number of Significant Trees to be removed:

PROPERTY OWNER/AGENT AUTHORIZATION		
<p>Property Owner Consent/Agent Authorization: By my signature, I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the City's fee schedule. This fee is non-refundable even in the event of application withdrawal. I have the power to authorize and hereby grant permission for City of Dickinson officials to enter the property on official business as part of the application process.</p>		
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Contractor/Authorized Agent	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Printed Name	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date

You can email this application along with supporting documentation to:
permits@ci.dickinson.tx.us