



## Application for Mobile Home Park License Renewal

In accordance with Chapter 9, Manufactured Homes, of the Dickinson City Ordinances, operators of manufactured home parks are required to obtain an annual license prior to February 1<sup>st</sup> of each year.

### Required information:

- 1) Completed application.
- 2) Payment of an annual license fee of \$50.00.
- 3) Compliance with all the requirements of Manufactured Home Ordinance.
- 4) Inspection and approval of park by City designee indicating compliance with applicable City Ordinances.
- 5) The following information **MUST** be on file with the City.
  - A site plan of the property, reflecting the location and address of each mobile home.
  - A current list of all mobile homes in the park, including the make, model, serial number, and year of the mobile homes.
  - A list of the residents/tenants including their name, telephone number and mailing address.

### Park Information

Official Name of Park:

Physical Address of Park:

### Owner Information

Owner of Park:

Mailing Address:

Phone Number:

### Manager Information

Park Operator/Manager:

Mailing Address:

Phone Number:

**\*\*\* By signing below, I hereby acknowledge there have been NO changes (tenants, homes, etc.) at the above named park. All information is the same as the previous year or I have attached to this application all necessary revisions. I also acknowledge I have received a copy of Chapter 9, Manufactured Homes.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's printed name

\_\_\_\_\_  
Phone Number

You can email this form along with supporting documentation to: [permits@ci.dickinson.tx.us](mailto:permits@ci.dickinson.tx.us)