



## Sign Permit Application

Application No. \_\_\_\_\_  
(For City Use Only)

Property Address \_\_\_\_\_

Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address (if different than above) \_\_\_\_\_

Description of Sign(s) to be Installed:

Pole (Sign District A Only)       Monument       Wall

Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Project Valuation \$ \_\_\_\_\_

**NOTES:**

1. Signs must comply with Section 15.1 of the Dickinson Code of Ordinances. The sign ordinance is available at [www.ci.dickinson.tx.us](http://www.ci.dickinson.tx.us) under "Community Development."
2. Submit two (2) sets of drawings, size 11"X17", including a site plan and description of the proposed method of construction and attachment to the building or on the ground.
3. All plans submitted for signs exceeding 7' tall or 100 square feet shall have a Registered Professional Engineer's Seal and certification acknowledging that the intended sign will meet or exceed windstorm requirements (110 mph 3-second gust) for the City of Dickinson.
4. If applicant is not the property owner, a written letter of consent from the owner of the building, structure, or land to which the sign shall be erected or affixed must be provided at the time of application.

I hereby certify that the statements on this application are true to the best of my knowledge and belief. I further certify that I, as Owner or General Contractor, agree to build in accordance with the CITY OF DICKINSON CODE OF ORDINANCES or other governing codes and agree that no work will be started on property prior to securing a building permit.

\_\_\_\_\_  
Owner or General Contractor

\_\_\_\_\_  
Date

Approved       Denied

\_\_\_\_\_  
Building Plans Reviewer

\_\_\_\_\_  
Date

**\$25 Fee for all Re-Inspections**  
**When emergency inspections are granted after regular hours, the fee is \$50.**

2716 FM 517 East, Dickinson, TX 77539  
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