



**TO: Honorable Mayor and City Council Members**

**FROM: Kellis George, Director of Public Works**

**DATE: May 3, 2010**

**SUBJECT: Monthly Project Report – April 2010**

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**Culvert Cleaning** – The Department cleaned storm culverts at the following locations in April for a total of 372 feet in culvert cleaning:

104 feet at Shadow Lane  
36 feet at Avenue I  
32 feet at 3900 Block of Liggio Street  
96 feet at 4100 Block of Liggio Street  
104 feet at 4904 and 4914 39<sup>th</sup> Street

**Culvert Installations** – The Department installed culverts at the following addresses:

2800 Avenue G  
4826 27<sup>th</sup> Street  
3325 Nichols Avenue  
3823 Nichols Avenue

**Pothole Repairs** – Pothole patching crews have been continuously out repairing potholes.

**Mowing** – The slope mower has been out every day each week mowing from the east part of the City to the west part for the month of April.

**Ditch Spraying** – Public Works has begun spraying large ditches around town to prepare for summer.

**Street Light Outages** – Staff is continually working on identifying and tracking the progress of street light outages.

**Civic Services** – The Public Works staff is continually working on handling all requests submitted on Civic Services.

**Street Sweeping** – 18 concrete subdivisions were identified within the City, and a list of all subdivisions has been posted on the Public Works page of the City's website. Deats Road and Fox Trace Subdivision were completed in April.

**Hurricane Ike CDBG Projects** – Mr. George and Ms. Garcia have been attending meetings with representatives of the City, WCID #1, Public Management, Inc., and HDR/Claunch & Miller concerning the Hurricane Ike CDBG Projects for Rounds 1 and 2. Public Works staff met with Mitchell Daugherty with WCID#1 about putting together a map of all City street projects, including; Round 1 and 2 CDBG, DEDC/DMD#1, and TAN funded projects.

**Training Opportunities** – Mr. Kellis George, Ms. Ana Garcia, and two other Public Works employees attended a Creative Leadership Workshop in Galveston on April 22<sup>nd</sup>.

**Auction** – Public Works staff has collected all information for the items to be placed in auction. The auction began on April 28<sup>th</sup> and will run through May 12<sup>th</sup>. Several bids have already been placed, and items can be viewed at [www.publicsurplus.com](http://www.publicsurplus.com).

**Tire Recycling Program** – A total of 5 tires were collected the first Friday in April.

**Owens Drive** – A total estimate for the drainage project at 5210 Winding Brook was calculated and a budget amendment was submitted to cover the cost. Public Works Department has contacted Ellis Surveying to locate the 4 points of the utility easement along the property.