



TO: Honorable Mayor and City Council Members

FROM: Kellis George, Director of Public Works

DATE: June 1, 2010

SUBJECT: Monthly Project Report – May 2010

Culvert Cleaning – The Department cleaned storm culverts at the following locations in May for a total of 154 feet in culvert cleaning:

72 feet at Lininger Lane
64 feet at Bayou Crest
18 feet at 2300 44th Street

Culvert Installations – The Department installed culverts at the following address:

12810 2nd Street

Pothole Repairs – Pothole patching crews have been continuously out repairing potholes.

Mowing – The slope mower has been out every day each week mowing from the east part of the City to the west part for the month of May.

Ditch Spraying – Public Works has continued spraying outfall ditches around town to prepare for summer.

Street Light Outages – Staff is continually working on identifying and tracking the progress of street light outages.

Civic Services – The Public Works staff is continually working on handling all requests submitted on Civic Services.

Street Sweeping – 18 concrete subdivisions were identified within the City, and a list of all subdivisions has been posted on the Public Works page of the City's website. Fox Trace and Oakland Subdivisions were completed in May.

Hurricane Ike CDBG Projects – Mr. George and Ms. Garcia have been attending meetings with representatives of the City, WCID #1, Public Management, Inc., and HDR/Claunch & Miller concerning the Hurricane Ike CDBG Projects for Rounds 1 and 2. Public Works staff met with Mitchell Daugherty with WCID#1 and put together a map of all City street projects, including; Round 1 and 2 CDBG, DEDC/DMD#1, and TAN funded projects.

Auction – The online auction closed on May 12th and most items have been removed. All items are expected to be picked up by the first part of June.

Tire Recycling Program – A total of 59 tires were collected the first Friday in May.

Owens Drive – Ellis surveying located the 4 points of the utility easement between 5208 and 5210 Winding Brook. After reviewing this, it was found that there are several encroachments in the easement. A letter was sent to both residents asking them to set up a time to meet with us to further discuss the issue.

Street Projects – Mr. George, Ms. Johnston, and Ms. Garcia held kick-off meetings with Pate Engineers and Claunch & Miller about the pending street projects. Surveying has begun for all projects and the City will be having geotechnical testing done by Southwest Laboratories on each project.

Stormwater Management Plan - Mr. George, Ms. Johnston, and Ms. Garcia met with Michelle Ruckstuhl with TCEQ to discuss our Stormwater Management Plan and answer any questions we might have.

Security – Met with Captain Mason and an ADT representative about adding security to the maintenance building.

Community Development – Public Works department has been working with Community Development on new construction projects. On May 4th, Mr. George and Ms. Garcia attended a meeting for a proposed eye clinic on FM 517. On May 25th, staff also attended a meeting with the developers at Bayou Lakes to discuss section 2 of their project.