

AGENDA

Dickinson Management District REGULAR BOARD MEETING

February 17, 2022

NOTICE is hereby given of a **REGULAR MEETING** of the Dickinson Management District #1, to be held **Thursday, February 17, 2022, at 7:00 p.m.** at 4403 Hwy. 3, Dickinson, Texas 77539, for the purpose of considering the following numbered items.

The Dickinson Management District will no longer allow telephone or video participation in the meeting; however, it will continue to broadcast the meetings via zoom. The public may use the following Uniform Resource Locator (URL) to view the meeting by video conference:

<https://us06web.zoom.us/j/7792555513?pwd=Q1J2Q3ZHWWd1UVh2MFIEQ1BPRTFFUT09>

The public may use any of the following toll-free dial-in numbers to attend the meeting telephonically: 346-624-7799.

Meeting ID 779 255 5513 Passcode 77539.

The Dickinson Management District reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

- ITEM 2.) INVOCATION**

- ITEM 3.) PLEDGE OF ALLEGIANCE**

- ITEM 4.) PUBLIC COMMENTS**

Members of the public are invited to give comments at this time, lasting not longer than 3 minutes.

Comments may be general in nature or may address a specific agenda item.

In compliance with the Texas Open Meetings Act, The Dickinson Management District Board may not deliberate.

ITEM 5.) CONSENT AGENDA:

The following items are considered routine by the Management District and will be enacted by one motion. There will not be a separate discussion on these items unless a Board member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

5A. Approval of Financial Reports/Updates

ITEM 6.) REPORT: Report of Board Member Report for City Council

ITEM 7.) REPORT: Executive Director Update

ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Application for Sponsorship from the Dickinson Little Italy Festival of Galveston County

ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Pedestrian Safety in City of Dickinson

ITEM 10.) EXECUTIVE SESSION: The Dickinson Management District will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

A. Section 551.072 – Deliberation regarding real property.

ITEM 11.) RECONVENE

ITEM 12.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

ITEM 13.) FUTURE AGENDA ITEMS

ITEM 14.) ADJOURN

CERTIFICATION

This is to certify that a copy of the Notice of the Regular Meeting for DMD #1 for **Thursday, February 17, 2022** was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 14th day of February 2022, prior to 7:00 p.m.

Natasha R. Hinton

Natasha R. Hinton, City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6235, or by FAX at 281-337-6190.

ITEM 5A

DICKINSON MANAGEMENT DISTRICT #1
FY2021-2022
REVENUE & EXPENDITURES
PERIOD ENDING DECEMBER 31, 2021

	FY2021-22 Original Budget	Actuals Period to Date	Under/ (Over)	Percent
REVENUE				
Sales Tax Revenue	4,550,000	1,757,820	2,792,180	38.6%
Misc Income	-		-	#DIV/0!
Interest Income	1,800	138	1,662	7.7%
TOTAL REVENUE	4,551,800	1,757,959	2,793,841	38.6%
EXPENDITURES				
Contractual & Operating				
380 Rebates	3,185,000	298,110	2,886,890	9.4%
Capital Expenditures	671,600	402,257	269,343	59.9%
Endowment	-	-	-	#DIV/0!
Sponsorship	100,000	-	100,000	0.0%
Audit Services	3,000	-	3,000	0.0%
Financials Services	6,000	-	6,000	0.0%
Insurance Expense	1,500	1,728	(228)	115.2%
Legal Services	5,000	1,572	3,428	31.4%
Professional Services	35,000	-	35,000	100.0%
Legislative Services	20,000	-	20,000	0.0%
Office Supplies/Postage	500	150	350	30.0%
Subtotal Contractual & Operating	4,027,600	703,818	3,323,782	17.5%
Programs				
Connect CTY Service	8,400	-	8,400	0.0%
Expansion of City Demolition	50,000	-	50,000	0.0%
Major ROW Mowing Service	20,000	-	20,000	0.0%
Fixed Route Bus Service	48,000	44,710	3,290	93.1%
Local Match-Bus Stop Improv.	-	-	-	#DIV/0!
Holiday Decorations	50,000	-	50,000	0.0%
Subtotal Programs	176,400	44,710	131,690	25.3%
Capital				
Transfer to Streets Maintenance	1,000,000	-	1,000,000	0.0%
Transfer to General Fund	-	-	-	#DIV/0!
Subtotal Capital	1,000,000	-	1,000,000	0.0%
TOTAL EXPENDITURES	5,204,000	748,528	4,455,472	14.4%
REVENUE-EXPENDITURES	(652,200)	1,009,431		

**DICKINSON MANAGEMENT DISTRICT
INVESTMENT REPORT QUARTER ENDING:
December 31, 2021**

Account	Interest Rate	Purchase Date	Due Date	Days to Maturity	Book Value	Beginning Market Value	Ending Market Value	Interest Paid Year to Date
Capital One - Operating	0.10%	NA	Demand	1	-	-	-	139
Texas First - Operating	0.35%	NA	Demand	1	1,139,285	1,139,285	1,139,285	915
Total (all cash & investments)					1,139,285	1,139,285	1,139,285	1,053

DICKINSON MANAGEMENT DISTRICT #1
Fiscal Year 2021-2022
Check Register
December 31, 2021

Date	Vendor	Amount	Description
12/1/2021	CBRE	\$ 4,000.00	PHASE 1 DEBT/EQUITY
12/1/2021	OLSON & OLSON	\$ 300.00	LEGAL SERVICES
12/7/2021	CBRE	\$ 4,850.00	PHASE 1 DEBT/EQUITY
12/7/2021	OLSON & OLSON	\$ 1,272.00	LEGAL SERVICES
12/14/2021	ARCHROCK PARTNERS	\$ 34,395.07	SALES TAX REBATE
12/14/2021	ARCHROCK SERVICES	\$ 2,219.47	SALES TAX REBATE
12/14/2021	CIL PROCUREMENT	\$ 83,629.55	SALES TAX REBATE
12/14/2021	GH PROCUREMENT	\$ 37,338.36	SALES TAX REBATE
12/14/2021	HOMECO PURCHASING	\$ 43,967.97	SALES TAX REBATE
12/14/2021	MAINLAND CHILDREN	\$ 48,000.00	SPONSORSHIP
12/14/2021	PRIORITY PURCHASING	\$ 96,560.04	SALES TAX REBATE
		356,532.46	

**DICKINSON MANAGEMENT DISTRICT
INVESTMENT REPORT QUARTER ENDING:
December 31, 2021**

Beginning Balance			\$ 1,372,857.62
Expenses	CBRE	\$ 4,000.00	
	OLSON & OLSON	\$ 300.00	
	CBRE	\$ 4,850.00	
	OLSON & OLSON	\$ 1,272.00	
	ARCHROCK PARTNERS	\$ 34,395.07	
	ARCHROCK SERVICES	\$ 2,219.47	
	CIL PROCUREMENT	\$ 83,629.55	
	GH PROCUREMENT	\$ 37,338.36	
	HOMECO PURCHASING	\$ 43,967.97	
	MAINLAND CHILDREN	\$ 48,000.00	
	PRIORITY PURCHASING	<u>\$ 96,560.04</u>	
			\$ (356,532.46)
Income	Sales Tax	\$ 513,076.57	\$ 513,076.57
Ending Balance			\$ 1,529,401.73

Account	Description	DEBIT	CREDIT	YTD Actuals
41-7001-00-00	SALES TAX REVENUE			(1,757,820.31)
41-7603-00-00	MISC INCOME			-
41-7621-00-00	INTEREST INCOME			(138.35)
41-8206-41-00	HOLIDAY DECORATIONS			-
41-8210-41-00	OFFICE SUPPLIES & POSTAGE			150.00
41-8427-41-00	DEMOLITION SERVICES			-
41-8451-41-00	ENDOWMENT			-
41-8452-41-00	SPONSORSHIP			-
41-8515-41-00	LEGAL FEES			1,572.00
41-8524-41-00	PROFESSIONAL SERVICES			-
41-8527-41-00	CONNECT CTY SERVICE			-
41-8543-41-00	380 GRANT PAYMENTS			298,110.46
41-8552-41-00	ROW MOWING			-
41-8557-41-00	LEGISLATIVE SERVICES			-
41-8709-41-00	INSURANCE			1,728.00
41-8801-41-00	TRNSFR TO GENERAL FUND			-
41-8941-41-00	TFRS TO STREET MAINTENANCE			-
41-8501-41-01	AUDIT SERVICES			-
41-8501-41-02	FINANCE SERVICES			-
41-8450-41-03	FIXED ROUTE BUS SERVICE			44,710.00
41-8450-41-04	LOCAL MATCH-BUS STOP IMP			-
41-8435-41-09	CAP EXPENSE			402,257.21