

February 9, 2021

**City Council
Regular Meeting**

7:00 p.m.



AGENDA
City of Dickinson
CITY COUNCIL
REGULAR MEETING

February 9, 2021

NOTICE is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **Tuesday, February 9, 2021**, at **7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items.

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas will **conduct the meeting by telephone and online video conference** in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The public may use any of the following toll-free dial-in numbers to participate telephonically in the meetings: 877-853-5257, 888-475-4499, 833-548-0276, or 833-548-0282 Meeting ID: 997 3804 3240, Passcode 77539.

The public may use the following Uniform Resource Locator (URL) to participate by video conference in the meetings:

<https://zoom.us/j/99738043240?pwd=QVJLYU04RjBXWVITQTYxVnVTcUt1Zz09>

The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

ITEM 2.) INVOCATION

ITEM 3.) PLEDGE OF ALLEGIANCE

ITEM 4.) PROCLAMATIONS

ITEM 5.) ANNOUNCEMENTS AND PRESENTATIONS

A. Council Comments

ITEM 6.) REPORTS

A. Departmental Status Report

ITEM 7.) PUBLIC COMMENTS: At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public**

should be limited to a maximum of three (3) minutes per individual speaker.

ITEM 8.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

A. Approval of the Minutes of the Special Council Meeting of January 21, 2021.

B. Approval of the Minutes of the Regular Council Meeting of January 26, 2021.

C. Approval of the Minutes of the Special Council Workshop Meeting of February 2, 2021.

ITEM 9.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Resolution XXX-2021 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING SUBMISSION OF A GRANT APPLICATION FOR THE CRIME VICTIM ASSISTANCE PROGRAM TO THE OFFICE OF THE GOVERNOR OF THE STATE OF TEXAS; AGREEING TO PROVIDE MATCHING FUNDS FOR THE PROJECT; AUTHORIZING THE MAYOR TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE PROGRAM; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING FOR AN EFFECTIVE DATE.

ITEM 10.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Resolution XXX-2021 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE AERIAL SPRAYING FOR THE ABATEMENT OF MOSQUITOES OVER AND WITHIN THE CITY OF DICKINSON BY THE GALVESTON COUNTY MOSQUITO CONTROL DISTRICT AND PROVISIONS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

ITEM 11.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Appointment of the City's representative to the Dickinson Volunteer Firefighters Retirement Board of Trustees.

ITEM 12.) DISCUSSION AND DIRECTION REGARDING: Repeal of the overlay district.

ITEM 13.) EXECUTIVE SESSION: The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 – Consultation with Attorney regarding pending litigation and matters in which the duty of the City Attorney requires to be discussed in closed meeting.

ITEM 14.) RECONVENE

ITEM 15.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

ITEM 16.) FUTURE MEETINGS

- A. Request for future agenda items
- B. Scheduling future meetings

ITEM 17.) ADJOURN

CERTIFICATION

This is to certify that a copy of the Notice of the Regular City Council meeting for **February 9, 2021**, was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 5th day of February, 2021, prior to 7:00 p.m.


Kerilyn Bascle, Interim City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

ITEM 1

**CITY OF DICKINSON, TEXAS
CITY COUNCIL MEETING
ATTENDANCE LIST**

**MEETING DATE: February 9, 2021
Regular Meeting**

<u>MAYOR/COUNCIL</u>	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR SEAN SKIPWORTH	_____	_____
POS. 1: COUNCILMEMBER H SCOTT APLEY	_____	_____
POS. 2: COUNCILMEMBER SCOTT SHRADER	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
<u>ALSO IN ATTENDANCE:</u>		
City Attorney David W. Olson	_____	_____
Interim City Manager Joe Dickson	_____	_____
Director of Community Services Kola Olayiwola	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____
Fire Marshal Burt Heddles	_____	_____
Court Administrator Irma Rivera	_____	_____
Library Director Julianne Lane	_____	_____
Bayou Animal Services Manager Sarah Haywood	_____	_____
Interim City Secretary Kerilyn Bascle	_____	_____

ITEM 2

Invocation

ITEM 3

ITEM 4

ITEM 5

ITEM 5A

ITEM 6

ITEM 7

Animal Shelter Stats Jan 2021

Live Intake		Dogs	puppies	cats	kittens	Total
B	Stray	21	1	11	8	41
C	Relinquished by Owner	4	0	3	1	8
D	Owner Intended Euthanasia	0	0	0	0	0
E	Transferred in from Agency	2	1	4	0	7
F	Other intakes	22	4	7	0	33
G	Total Live Intake	49	6	25	9	89
Outcomes						
H	Adoption	10	2	9	8	29
I	Returned to Owner	25	0	4	0	29
J	Transferred to another Agency	5	2	0	0	7
K	Returned to Field	1	0	3	0	4
L	Other Live Outcome	0	0	0	0	0
M	Total Live Outcomes	41	4	16	8	69
N	Died in Care	0	0	0	0	0
O	Lost in Care	0	0	0	0	0
P	Shelter Euthanasia	0	0	0	0	0
Q	Owner Intended Euthanasia	0	0	0	0	0
R	Total of Other Outcomes	0	0	0	0	0
S	Total Outcomes	41	4	16	8	69
T	End Animal Count on (01/31/2021)	36	2	47	11	96

Animal control call to service stats Jan 2021

Calls for Service	87
After hours calls	35
Self-Initiated Calls	72
Seizures	0
Animal Bites	4
Notice of Volitions	17
Warnings	20
Follow ups	56
Dogs Impounded	22
Cats Impounded	19
Wildlife Picked Up	47
Deceased Animals (pickup)	6
Euthanized Injured	0
RTO not impounded (returned to owner)	25
And 4 Alligators relocated	

Community Development Services

Monthly Report (Jan'2021)

Engineering & Planning

- a. **Reviewed Plans and Generated Reports:** BOA, P&Z and City Council Agenda Items:
- Final Plat-** for Termini Plaza @ Holly/Hwy-3, locally known as 2401 Termini St.
 - Preliminary Plat (9 Lots)-** for Marker Oaks Ranch, Sec. 1 (Holland at Ave. "J").
 - Replat of Land Tract-** at Central Street by Ave. "H" zoned Conventional Residential (CR).
 - Acceptance Resolution for Street Right-of-way and Improvements-** Bayou Maison Subdivision Section Three.
 - Comprehensive Plan Update-** Half Associates, Inc. was selected by the Comprehensive Plan Committee and approved by the City Council as the Consultant to execute the City Comprehensive Plan under RFP #2006.
- b. **GLO Dickinson Buyout/Acquisition-** the City has selected three (3) Properties as qualifying for the Buyout Program:
- Owners of the targeted properties have been notified by mail:
- Church Property- **2001 Oleander**
 - Mobile Home Park- **2815 California**
 - Conventional Residential Tract- **5945 E. FM 517**
- This Project is currently on hold while the consultant "Public Management" meets with the new City Manager, Mayor and Council for new directives on how to proceed.***
- c. **Renewal of Permits and Certifications for the City**
- **MS4 Permit-** working with Engineering Consultant in renewing the City- Municipal Separate Storm Sewer System (MS4) Permit through TCEQ Office.
The final documents (NOI & SWPP) have been completed and submitted along with the Application fees to TCEQ office for approval.
- Storm Water Monitoring Results for January'2021**
- Readings are "All" within the allowable range for Pollutants on the Result Table. Storm water monitoring is required twice a year, in January and July to comply. This is a big plus for our new MS4 Permit Application with TCEQ.
- **Community Rating System (CRS) Evaluation-** still working with Consultant on getting the City recertified on CRS. **This will award Credit (Points) to the City and increase the chance of getting funds on FEMA Floodplain Projects.**

Code Enforcement & Public Health

Below are excerpts of the Code Enforcement Statistics for this Period:

Zoning Violation = 2
Citations = 11
Court Cases = 2
Phone Assistance = 29
Proactive Patrol = 8
Debris & Junk = 4
Recreational Vehicles = 2
Signs in ROW = 6
Lien Release = 2
Storage on Vacant Lot = 2
Work Without Permit = 3

Building Permits & Inspections

New Homes= 5
Commercial = 1
Addition/Rehab = 5
Drive/Walkways = 7
Minor Plats = 2
Roof Repairs = 10
Solar Panel = 3
Swimming Pool = 4
Right-of-Way = 2
Demolition = 1
Generator= 1
Mechanical/AC = 2
Electrical= 6
Plumbing= 13

Processed Request for Release of Public Information on:

Building Permit and Inspections Report-

1600/2000/2006 Dickinson Av., site is outside City limits.

Public Improvement Districts (PID)- data request on the ones processed from Oct. 1st to De. 31st, 2020.

Sign Regulations/Permits for- 1832 FM 646 W. Road, site is outside the City limits of Dickinson.

Environmental/Code Complaints on- 5205 E. FM 517, Dickinson.

Annexation Data Request- by Texas Demographic Ctr.

Geographic Information System (GIS)

As part of rebuilding our GIS Database Platform- continued working with iWorQ on Upgrading the Mapping portal to iWorQ Permitting/Code Enforcement Database.

DICKINSON MUNICIPAL COURT
Report For January 1, 2021 Thru January 31, 2021

Violations by Filed Date...
State Law 15
Traffic 57
City Ordinance 4
Total Filed Violations 76

Completed Cases...

Paid Fine...
State Law 4
Traffic 29
City Ordinance 1
Total Paid Fines 34

Before Judge...
State Law 9
Traffic 26
City Ordinance 4
Total Before Judge 39

Total Completed 73

Other Completed...

Dismissed DSC Section 2
State Law 0
Traffic 2
City Ordinance 0
Total 2

Dismissed after Def. Adjud.
State Law 0
Traffic 6
City Ordinance 0
Total 6

Dismissed - had Insurance
State Law 0
Traffic 3
City Ordinance 0
Total 3

Dismissed by Judge
State Law 1
Traffic 0
City Ordinance 0
Total 1

Dismissed DL, Insp, or Reg.
State Law 1
Traffic 0
City Ordinance 0
Total 1

Dismissed by Prosecutor
State Law 57
Traffic 37
City Ordinance 5
Total 99

Dismissed after Appeal
State Law 0
Traffic 1
City Ordinance 0
Total 1

UNCOLLECTABLE FEES
State Law 22
Traffic 56
City Ordinance 3
Total 81

Total Other Completed 194
Grand Total Completed 267
Net Difference Filed/Complete 191-

Warrants...

Issued...

State Law	1	
Traffic	3	
City Ordinance	0	
Total Violations		4
Total Warrants Issued		4

Cleared...

State Law	87	
Traffic	114	
City Ordinance	7	
Total Violations		208
Total Warrants Cleared		208***

Change in Total Warrants 204-

***Arrest warrants (99) cleared from the system due to the absence of proper documents to prosecute the case.
Capias Warrants (81) deemed uncollectable as defined by Government Code Section 51.609.

Other Paid Cases...

Paid Fine...	Total Other Paid Fines	86
--------------	------------------------	----

FINE FINE	\$11,558.37
CCC04 CONSOLIDATED COURT COSTS	\$695.20
AR ARREST FEE	\$270.10
SEC COURT BUILDING SECURITY FEE	\$58.13
MCTF MUNICIPAL COURT TECH. FUND	\$73.51
SJRF STATE JURY FEE	\$67.64
JFCT2 JUDICIAL FEE-STATE	\$89.51
JFCI JUDICIAL FEE-CITY	\$10.45
IDF Indigent Defense Fee	\$33.17
TPF TRUANCY PREVENTION FUND	\$31.17
WRNTFE WARRANT FEE	\$1,192.30
TLFTA1 TRAFFIC LAW FAIL TO APPEAR(ST)	\$305.09
TLFTA2 TRAFFIC LAW F.T.A. (LOCAL)	\$75.01
TLFTA3 TRAFFIC LAW FTA (OMNIBASE FEE)	\$112.52
COLAGY COLLECTION AGENCY FEE	\$1,823.73
TFC TFC	\$61.18
STF STATE TRAFFIC FEE	\$228.14
CJFS Civil Justice Fee State	\$0.39
CJFC Civil Justice Fee Court	\$0.07
STF19 STATE TRAFFIC FEE	\$611.28
TP-L TIME PAYMENT (LOCAL)	\$93.40
TP-S TIME PAYMENT (STATE)	\$116.76
TP-JE JUDICIAL EFFICIENCY FEE	\$23.34
CCC20 CCC 2020	\$2,475.41
LMCBSF Local Building Security Fund	\$223.35
LTPDF Local Truancy Prevention Fund	\$227.90
LMCTF Local Court Technology Fund	\$182.33
LMJF Local Municipal Jury Fund	\$4.55
CONFEE CONVINCENCE FEE	\$43.00
TPRF Time Payment Reimbursement Fee	\$263.73
ADMIN DEFERRED FEE (2)	\$1,787.70
DSC DSC ADMIN FEE (1)	\$1.41
CS2 CHILD SAFETY FUND	\$25.00
AF ADMINISTRATIVE FEE (1)	\$5.00
JFCT JUDICIAL FEE-STATE	\$1.12
JCPT JUD CT&PERS TRNG FUND	\$0.20
CVC COMP TO VICTIMS OF CRIME FUND	\$3.10
CCC CONSOLIDATED COURT COST	\$3.51
FA FUGITIVE APPREHENSION	\$1.03
JCD JUVENILE CRIME AND DELINQUENY	\$0.05

Total Fees/Fines Paid \$22,778.85

City 18,539.84

State 4,239.01



Irma Rivera

4403 HWY 3 Dickinson, Texas 77539

(281) 337-6264 (281) 337-6294 fax

www.ci.dickinson.tx.us

irivera@ci.dickinson.tx.us

To: Honorable Mayor and City Council
From: Irma Rivera, Court Administrator
CC: Interim City Manager Joe Dickson
Date: 2/4/2021
Re: January – 2021 Monthly Staff Report

The Supreme Court of Texas issued the emergency orders for in-person hearings and set out the limitations and criteria for jury trial proceedings through April 1, 2021. Key highlights from the Order are:

- Courts are required to continue to use all reasonable efforts to conduct proceedings remotely and are prohibited from conducting in-person proceedings.
- Justice and municipal courts are prohibited from holding an in-person jury proceeding prior to April 1, 2021.
- Except for criminal cases where confinement in jail or prison is a potential punishment, judges may conduct remote jury proceedings as long as the court considers on the record any objection or motion related to proceeding with the remote jury proceeding at least seven days before the proceeding or as soon as practicable if the objection or motion is made or filed within seven days of the jury proceeding.
- Except for non-binding proceedings, a judge may not permit or require a petit juror to appear remotely unless the judge ensures they have access to technology to participate remotely.
- Judges may continue to conduct proceedings remotely away from the court's usual location with reasonable notice and access to the participants and the public.

To comply with the emergency order from the Supreme Court of Texas, the Dickinson Municipal Court has been conducting remote hearings via Zoom video conferencing. For those defendants who prefer, the court has also given the option of telephone hearings.

Per the Open Courts provision of the Texas Constitution, public access has been made available inside the Municipal Courtroom/City Council Chambers located at Dickinson City Hall for viewing of court proceedings.

The Temporary Waiver of Vehicle Title & Registration requirements Ends April 14, 2021

The Texas Department of Motor Vehicles announced that the temporary waiver of certain vehicle title and registration requirements will end on April 14, 2021. The waiver was originally announced by Governor Abbott on March 16, 2020.

The expiring temporary waiver covers the following services:

- Initial vehicle registration.
- Vehicle registration renewal.
- Vehicle titling.
- Renewal of permanent disabled parking placards
- 30-day temporary permits.

Staff Training:

Court Clerk Toni Rey attended Virtual Regional Clerks Seminar classes on January 10-12, 2021. The regional seminars feature sessions addressing a wide range of both legal and practical court issues. The seminars provide a foundation for building clerks' knowledge of municipal court practices through courses related to judicial ethics court help to promote a better understanding of the justice system and the laws that municipal court must uphold.

Dickinson Public Library

Total Materials loaned in January 2021: 1,551.

This number reflects a decrease from last year due to being closed to the public on the 11th of January and only being able to provide curbside service.

Interlibrary loans provided for our patrons and to other libraries: 30.

In House visits: 382.

This number is for the 1st through the 8th. The Dickinson Public Library closed to the public on the 11th of January.

Computer Usage: 118 sessions utilizing 73 hours of computer usage for the days we were open to the public in the month of January. We currently have six public computers available for use daily. The remainder can not be used due to social distancing protocols. Once the library reopens to the public there will be 14 public computers available for use due to new computer stations being ordered through the Cares Act Grant the Dickinson Public Library received through the Texas State Library and Archives Commission.

The Dickinson Public Library has been providing a "Take and Make" Craft program and this month we had 180 participants that took advantage of the service in the month of January. We look to continue this program until we can open the library back up after the Construction and repairs are complete. We can then begin to phase in house programming back into the library.

While closed the Dickinson Public Library has continued to "Weed" the collection of old and outdated materials in order to make space on the shelves for more current and relevant materials to be added. This is a continuous process that the library does, but by having uninterrupted time we have been able to make it our prime focus while we have been closed to the public. The Children's Librarian, Youth Librarian and the Library Director have all been diligently working on their collections and hope to have new materials for circulation on the shelves by the Summer.

The Children's Librarian and the Youth Librarian have begun planning for our annual Summer Reading Program. They participated in a County Zoom Meeting with the other Children and Youth Librarians in the county and are beginning to put together their programming for the July through August event. This year will be virtual as it was last year, but we hope to provide fun and exciting virtual events along with our reading challenges. This program is designed to keep Children and Teens reading throughout the summer to promote learning retention.



FIRE MARSHAL'S OFFICE

City of Dickinson
4403 Highway 3
Dickinson, Texas 77539



Monthly Activity Report for January 2021

- Fire Inspections: 12
- Plan Reviews: 4
- Site Plan Meetings: 2
- Right of Way Permits Processed: 1
- Fire Call Responses: 7
- Fire Investigations: 4

Burt Heddles
Fire Marshal



To: Joe Dickson

From: Chief Ron Morales

Date: February 2, 2021

Re: January News

-
- Detective Oliver and Sergeant Peterson attended the monthly SWAT Training with Texas City and La Marque Police Departments. This is a joint exercise that specifically targets training to handle crisis situations and hostage negotiations and requires each to maintain a high level of physical fitness and weapons expertise.
 - Officer Julia Pina attended Intermediate Crime Scene Search Training. This is a core required class that qualifies her for the next level police license of Intermediate Peace Officer.
 - Probationary Police Officers Mark Lumpkin and Michael Kinsley have successfully advanced to Phase III of the Field Training Program and are expected to continue to progress throughout the remainder of the required training modules.
 - Two motor vehicles were stolen from Enterprise Car Rentals. Both vehicles have been recovered and 2 arrests were made.
 - A male subject was arrested on an outstanding warrant for “Aggravated Assault with a Deadly Weapon” (shooting) that occurred in December at the Church Village Apartments.
 - A 31-year-old male was arrested for Failing to Register as a Sex Offender.
 - The DCPAAA held their Executive Board meeting at the PD.
 - The COPS Program members assisted M.I. Lewis with traffic control for their Food Bank.
 - Officer Valdez, along with DVFD and COPS, conducted a Birthday Parade for a child who lives on Basswood Dr.
 - The DCPAAA held their general meeting at the K.C. Hall.
 - Officer Valdez and several executive staff members met about street light outages in Dickinson. The COPS program members are currently working on logging burned-out lights, etc.
 - The Crime Victim Liaison attended: Harris County Domestic Violence Coordinating Council (HCDVCC) Facebook Live Trainings “Women, Poverty & Their Overall Well Being” and “Lone Star Legal Services”; Multi-County Interagency Coalition Against Sexual Assault (MICSA) Monthly Virtual Training “Human Trafficking 101”; Institute for Coordinated Community Response (ICCR) Webinar “Fact vs. Fiction: The Realities of Trafficking in Texas,” & National Center for Missing and Exploited Children (NCMEC) Conference “Protecting Children from Exploitation and Trafficking: Risk Factors, Recognition, and Response.”



Public Works Status Report – as of February 4, 2021

Created by Lonnie Foley

- Number of signs repaired - 63
- Number of signs replaced - 15
- Number of potholes filled - 57
- Number of installed (NEW) - 23
- Number of feet/miles mowed +/- approx. 60 miles
- Number of feet/miles of culverts cleaned – 420'
- Total amount of water used – 2100 gallons
- Number of feet/miles ditches desilted – 800'
- Number of trees cut and cleaned up - 5
- Number of personnel we currently have vs need – 9 current employees.
- Number of overtime hours worked – 8
- Number of feet of streets swept - 0
- Number of vehicles down - 10
- Number of vehicle accidents/incidents - 2
- Number of employee accidents/incidents - 0
- Number of hours safety/training meetings - 4hrs
- Number of special projects - 4 bridge cleaning on FM 517



January 21, 2021 City Council Workshop Priorities

1. Review ordinance for Fire Marshal
2. Review updated engagement letter for Olson & Olson
3. Buyout & Acquisition Workshop (Met on 2/2/2021)
4. Annexation
5. Boards and Commissions
6. DEDC:
 - a.) Administrative Services Agreement
 - b.) Budget
 - c.) City providing adequate accounting
 - d.) Should this be separate?
7. Review ordinances; one per month.

Immediate Priorities:

- Hire City Manager
- Board appointments
- Ordinances
- Overlay District
- Understanding Grant dollars and commitments

ITEM 8

ITEM 8A

Sean Skipworth, Mayor
H Scott Apley
Scott Shrader
Walter Wilson

MINUTES
City of Dickinson
CITY COUNCIL
SPECIAL MEETING

Wally Deats
Louis Decker
William H. King III, Mayor Pro Tem
Joe Dickson, Interim City Manager

January 21, 2021

The Dickinson City Council met in a duly called and announced on **THURSDAY, January 21, 2021**, at **6:00 p.m.** In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas, conducted the meeting by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Skipworth called the meeting to order at 6:01 p.m. Interim City Secretary Kerilyn Bascle called roll and certified a quorum. Councilmembers present were as follows: Mayor Sean Skipworth, Councilmembers H Scott Apley, Scott Shrader, Walter Wilson, Wally Deats, Louis Decker, and William H. King, III. Also present were Interim City Manager Joe Dickson and City Attorney David Olson.

ITEM 2.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:

The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

- A. Approval of the Minutes of the Regular Council Meeting of January 12, 2021.

Councilmember Deats made a motion to approve the minutes from January 12, 2021, and Councilmember Apley seconded the motion. There being no discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

Before the workshop started, Councilmember Deats asked the Mayor to share what the meeting was about with Huitt-Zollars earlier in the day. Mayor Skipworth stated that he was planning to elaborate and share with all of Council at the regular Tuesday meeting on January 26, 2021.

ITEM 3.) WORKSHOP TO DISCUSS CITY POLICIES AND PROCEDURES

City Manager Form of Government

- David Olson began the workshop with an overview of the City Manager form of government and how this change affects the day-to-day activities of staff and Council. Councilmember Deats asked if the City was under contract with Olson & Olson to which David Olson replied that there is an engagement letter on file, but not a contract. David Olson and Council agreed that it was time to send an updated engagement letter so the City could have a current one on record. Councilmember Deats asked about the policy regarding members of Council and employees contacting the City Attorney. David Olson stated that his office would look for comparable policies about staff and elected officials contacting the City Attorney and get back with the Council.
- Questions arose regarding the Fire Marshal and the hiring/firing of the Fire Marshal and the input of the Volunteer Fire Department, but ultimately, it is still the City Manager's decision. This ordinance will be reviewed.
- Councilmember Deats asked if the Secretary of State was notified of our charter changes and asked about the status of the City Charter amendments being sent to and put into Municode; the Interim City Secretary will check on this and follow up. Additionally, Council requested that they be provided an updated bound copy of the Charter.
- Councilmember Deats asked if the City Manager required appointments; Interim City Manager Joe Dickson stated that he did not and has an open door.
- Councilmember Wilson asked about what is considered a quorum; City Attorney David Olson clarified that this is just simple majority, not a number.
- Councilmember Apley asked if Disaster Declarations changed due to the change in government; it did not change since it falls under the office of the governor. Councilmember Apley also asked about the vision and direction for the City, setting reporting and administrative policies, which David Olson called a top-down policy.
- David Olson will review the personnel manual for chain of command consistencies.
- Joe Dickson asked if the City of Dickinson had an ethics policy, which it does, but this will be part of the review for consistencies and chain of command reporting.
- Councilmember Deats asked about using City equipment and computers for personal business, a Councilmember or Mayor conducting personal business on City equipment or Wi-Fi. City Attorney David Olson said the problem would exist if the person were using City property for personal gain, embezzling funds, using City computers to operate a business, etc.

Recruiter and City Manager Search Guideline

- Interim City Manager Joe Dickson asked how Council would like to review and evaluate the RFP's for Recruitment Services. Mayor Skipworth gave the example of the Comprehensive Plan Committee; Council could decide on a group of people to look at the RFP's or Council could look at the RFP's itself. Councilmember Wilson stated that as a Council member they are elected to represent the citizens. Councilmember Apley stated that he liked the idea of scoring the RFP's. Council agreed that Joe Dickson should be included in the rating process. Citizen involvement and Council involvement was addressed. Council agreed that the most important part of this process would be the selection of the recruiting firm (awarding the RFP), Councilmember King pointed out that there is value in community input.

Council will receive the proposals which are due on February 15, 2021 and move forward from there.

Buyout & Acquisitions – Patrick Wiltshire

- Patrick Wiltshire with Public Management, Inc. reviewed the buyout and acquisition program. The City's contract is for both buying out and acquiring properties. The contract was awarded in early 2019 and is set to expire in May of 2023. Housing guidelines were developed last year; this document was to be used to describe to the public how this program would work, and the program could be voluntary or involuntary. Mayor Skipworth stated that the Council needs to decide what to do with this program, and discuss this further, probably in its own workshop. Councilmember Wilson asked if the Mayor had authority to do this under the old form of government. Council can amend the housing guidelines if they choose to do so. The total grant amount is \$9.2 million. There is \$8.2 million available to use for the properties, surveying, etc. This project had not come back around to Council, but decisions were made in house and can now be amended. Mayor Skipworth suggested that since this would be such an in-depth topic a workshop would be necessary. Councilmember Wilson requested that this happen prior to the first meeting in February. This workshop will take place February 2 at 5 pm.

Annexation

- There has been discussion about annexing areas from other entities. Several members of Council agreed that they were in favor of this. Councilmember Apley stated that he would like a Cost/Benefit analysis before doing this and cleaning up the boundaries. Councilmember King stated that the City was in conversations regarding the annexation of the Hwy. 3 corridor with League City, Texas City. David Olson reminded everyone that there must be a benefit to being in the City, i.e. water, sewer, streets, drainage. Mayor Skipworth suggested having Joe and staff look at any feasible annexation and look at it at a future date.

Boards & Commissions Review

- Many Boards & Commissions have members with expired terms. Council discussed and decided that a new and simpler application would be helpful, with accessibility online; an aggressive marketing campaign, promoting "new blood", need to start fresh with new members on boards. Several of the boards listed on the website no longer exist. As a new Councilmember, Scott Apley a timeline set up with goals for reappointment, start fresh with new applications and interviews. Mayor Skipworth suggested that staff review and revise the board application and bring it back to Council. Councilmember Deats stated that board appointments should be done as soon as possible, especially for those boards that have vacancies/high priority boards.

DEDC

- Councilmember Wilson stated that there had been revisions to the Interlocal Agreement and Bylaws that have not been completed, budget not completed. DEDC CEO & Director Scott Jones stated that the changes provided by City Council to the Interlocal Administrative Services Agreement and Bylaws have been reviewed by the DEDC's Counsel and have asked for recommendations by the next meeting which

will be on February 15. Mr. Jones stated that the budget was not approved by Council because fund balances were not complete; waiting until the completion of the February audit. Councilmember Deats spoke about the agreement which made DEDC employees City employees. A resolution was presented to the EDC to change the bylaws, allowing the Director of Finance for the City to handle DEDC financials. In light of the change of government, David Olson also thinks it should be reviewed. Councilmember Deats stated that the City failed to provide adequate accounting to the DEDC, reports are lacking; this relationship should be seamless. Mayor Skipworth suggested another joint meeting with DEDC and City Council, which is overdue. Councilmember Deats stated that by Charter, the City is required to provide quarterly financial reports to Council, and this has not been done since Kristen Wooley was Finance Director. Robert Donley and Scott Jones have a planned meeting with Joe Dickson on Friday, January 22 to answer financial questions. Councilmember King stated that he liked what was done with Project Gator and making Dickinson attractive for new businesses. Councilmember Apley reiterated how important the relationship is between the City and DEDC, and that the EDC should have some autonomy; no point in an EDC that is only an extension of the arm of Council. Councilmember Apley asked if there were any legal parameters on the EDC accounting and them having control over their books and bank accounts; David Olson stated that it is not uncommon for the DEDC to have control of their own accounts; has legal fiduciary responsibilities just as any other nonprofit. Councilmember Shrader commented that he had questions about the accounting – the City moving EDC funds to pay bills. Joe Dickson stated that he would meet with Mr. Jones and Mr. Donley and then proceed with the joint meeting between Council and EDC. The EDC meetings are held on the third Mondays of the month at 6:30 pm.

Interlocal Agreements

- Councilmember Deats requested that these all be reviewed and updated, or created, as needed.

Ordinance Review and Updates

- Community Development was tasked with reviewing and updating ordinances. David Olson stated that he would work with Joe Dickson to update sign ordinances. Concerns about the overlay district and repealing the overlay was brought up. David Olson will work with staff to present changes to the Zoning Commission; someone needs to advise the committee of the law. Council will need to charge the Zoning Commission with reviewing these changes. David Olson will review the ordinance for the overlay district as a part of his presentation to the Zoning Commission.

Policies

- SUP on liquor licenses – can review as a Council, along with many other SUP's.

Review Zoning Map

- New comprehensive plan and zoning map will have to be consistent with one another. Joe Dickson spoke with Ray Burgess about several changes that need to be brought to Planning & Zoning for approval; Council should allow Ray to handle the needed changes and present to Council at a later date. Councilmember Shrader asked

about the status of the comprehensive plan. Mr. Dickson stated he has a call next week to discuss timeline and cost.

Tracking Citizen Complaints

- Mayor Skipworth wants to find an improved and more seamless way for people to bring up issues. Councilmember Deats stated that the old tracking system is not always well managed, could be a good key performance indicator. Joe Dickson will explore options if presented for vendors for tracking issues.

Employee Survey

- Councilmember Apley stated we should do a survey once a year, as well as employee evaluations. Councilmember Shrader stated that after we hire a permanent City Manager, we should look into employee evaluations. Councilmember King stated that an employee survey would help to create a better working environment and better City; would be nice to be greeted walking into City Hall and create a welcoming environment.

Office Space for Council

- Joe Dickson presented a plan to possibly use a small conference room and convert it to a Council office but wanted to know how often this would be utilized. Overall, Council members did not see a need for this space.

Set Priorities

- Councilmember King stated that the Mayor's Advisory Committee and Youth Advisory Committee are important, workshop with Law Enforcement, TNMP and Council about streetlights and finding a path forward.
- Councilmember Deats stated that priorities were hiring a City Manager, Board appointments, and ordinance reviews. Once the Interim City Secretary gets this as a list form, Joe Dickson should look at it from a staff standpoint and assign priorities; asked David Olson if Council should be approving travel – David Olson will review the charter, travel policy, etc. and advise.
- Councilmember Decker would like information for completion of Oleander, Hughes Road, USACE dredging bayou, widening, modifying of railroad bridge.
- Councilmember Apley would like to see the administrative items get taken care of with the change in government, need clear, concise expectations on reporting to Council.
- Councilmember Shrader would like to continue to see street and drainage improvements, a new City Manager, boards and commissions, change the culture – scrap overlay district if needed, EDC finances and City budget.
- Councilmember Wilson would like to make use of the grants and money available – Hughes Road, other projects and funds available, and understanding the City budget.
- Councilmember Decker stated that we need more communications, not only on Facebook, but also in water bills.
- Councilmember King stated that we need to make sure Dickinson receives the necessary fund allocations from the GLO and HGAC to mitigate water.

ITEM 4.) ADJOURN

Councilmember Deats made a motion to adjourn at 9:17 p.m., and Councilmember Shrader seconded the motion. There being no discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

**Attached to these minutes is the list of workshop discussion topics put together by Interim City Manager Joe Dickson, information on changing to a City Manager form of government by City Attorney David Olson, copies of the Interlocal Agreement with Dickinson Economic Development Corporation for Benefits and Administrative Services, the interlocal agreements for Bayou Animal Services and the Dickinson Management District #1, and the agreement with Dickinson Historical Society.*

PASSED, APPROVED AND ADOPTED this the 9th day of February, 2021.

Sean Skipworth, Mayor

ATTEST:

Kerilyn Bascle, Interim City Secretary

ITEM 8B

Sean Skipworth, Mayor
H Scott Apley
Scott Shrader
Walter Wilson

MINUTES
City of Dickinson
CITY COUNCIL
REGULAR MEETING

Wally Deats
Louis Decker
William H. King III, Mayor Pro Tem
Joe Dickson, Interim City Manager

January 26, 2021

The Dickinson City Council met in a duly called and announced on **Tuesday, January 26, 2021, at 7:00 p.m.** In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas, conducted the meeting by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Skipworth called the meeting to order at 7:00 p.m. Interim City Secretary Kerilyn Bascle called roll and certified a quorum. Councilmembers present were as follows: Mayor Sean Skipworth, Councilmembers H Scott Apley, Scott Shrader, Walter Wilson, Wally Deats, Louis Decker, and William H. King, III. Also present were Interim City Manager Joe Dickson and City Attorney David Olson.

ITEM 2.) INVOCATION

Pastor and Councilmember William H. King, III gave the invocation.

ITEM 3.) PLEDGE OF ALLEGIANCE

Councilmember Walter Wilson led the pledges to the American flag and the Texas flag.

ITEM 4.) PROCLAMATIONS

There were no proclamations; however, Mayor Skipworth was presented with a gavel, made by Daryl Everrett, and presented by Amy Link, as a gift to the City of Dickinson.

ITEM 5.) ANNOUNCEMENTS AND PRESENTATIONS

A. Council Comments

- Councilmember King sent his condolences to families many members of the community who have lost a loved one; Councilmember King reminded everyone of the importance in taking COVID precautions, and reminded everyone of the food distribution, which was being set up for Saturday, 1/30/21 from 8-12 at 1725 Hwy. 3, and again on Saturday, 2/6.
- Councilmember Decker spoke about the COVID vaccine.
- Councilmember Deats reiterated what Councilmember Decker stated and encouraged everyone to get the vaccine when it is available.
- Councilmember Wilson also agreed with his fellow Councilmembers – wear a mask and take precautions and get the vaccine when it is available.
- Councilmember Shrader waived his time.
- Councilmember Apley reminded everyone of the Knights of Columbus Fish Fry, on Fridays (except Good Friday), drive through only.

- Mayor Skipworth encouraged getting the vaccine if possible; we need better coordination and information distribution for vaccine distribution at a local level; City Manager, Mayor and Councilmember King met with Melissa Washington with the GLO to find out the current standings of grant projects; had a meeting with Interim City Manager Joe Dickson, Scott Jones, and Robert Donley to work out certain issues and get a plan together for a future joint meeting with City Council; met with several members of Emergency Management to learn Mayor and Council's roles in emergency management.

ITEM 6.) REPORTS

- A. Update on Activities of the Houston-Galveston Area Council (Council Member King).

Councilmember King gave a report of the updates of the HGAC, of which the agenda was included in the Council Packet. Councilmember Deats asked if he had a bulleted list of the HGAC items that have a direct impact on the City of Dickinson and if we could find out how HGAC projects may directly impact Dickinson. Councilmember Apley requested that instead of the agendas we can get copies of the minutes to better understand what happens in these meetings.

- B. Update on Activities of the Dickinson Bayou Watershed Partnership (Council Member Decker).

Councilmember Decker gave the update of the Dickinson Bayou Watershed Partnership meeting, of which the agenda was included in the Council Packet. The next meeting is on February 16, 2021. Councilmember Deats asked if there was any information on what will happen in the near future, with Gum Bayou specifically, and stated that again minutes of these meetings would be helpful, if available.

- C. Presentation of Dickinson Fire Marshal's Office's Annual Racial Profiling Report as it Relates to Senate Bill 1074 (Racial Profiling) for Calendar Year 2020 as Required by Article 2.134 of the Texas Code of Criminal Procedure (Fire Marshal Burt Heddles).

Fire Marshal Burt Heddles explained that his office is exempt from filing this report; this exemption was included in the Council Packet.

- D. Presentation of Dickinson Police Department's Annual Racial Profiling Report as it Relates to Senate Bill 1074 (Racial Profiling) for Calendar Year 2020 as Required by Article 2.134 of the Texas Code of Criminal Procedure (Police Chief Ron Morales).

Police Chief Ron Morales was present to answer any questions about the report which was included in the Council Packet. Councilmember King commended Chief Morales for running the Dickinson Police Department with excellence.

E. Dickinson Economic Development Corporation Monthly Report (Dickinson Economic Development Corporation Chief Executive Officer Scott Jones).

Scott Jones was present for any questions pertaining to the monthly report, which was included in the Council Packet. Mayor Skipworth reviewed the items discussed in the meeting with Scott Jones and the City Manager, which included accounting and budget issues; a joint meeting is being discussed, projected to be around 2/25; Councilmember Apley commented on funding issues brought about by legislature – Interim City Manager Joe Dickson had discussed the House Bill which would affect 380 Agreements and set minds at ease.

F. Public Works Project Status Report

Travis Sellers with IDS was present via Zoom to answer questions. Councilmember Wilson asked how many Task Work Authorizations there were. Travis stated that there were 5 TWA's that were issued. Councilmember Wilson asked if the City would receive a final cost comparison once all of the TWA's were complete.

ITEM 7.) PUBLIC COMMENTS: At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

- Armando Moreno, 3909 Texas Ave. – presented on metal containers and the business that he would like to bring to Dickinson.
- Joan Malmrose, 218 FM 517 West – on behalf of the Dickinson Historical Society, wanted to invite everyone to the rededication ceremony of the historical marker by the Village Green by the Gazebo, on Sunday, 1/31/21 at 1:00 p.m.

ITEM 8.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:
The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

A. Approval of the Minutes of the Special Council Meeting of January 21, 2021.

Councilmember Wilson motioned to approve, and Councilmember Shrader seconded the motion. Mayor Skipworth requested that these minutes be tabled until the next meeting (February 9). There was no need to get these approved so quickly, so this item was tabled to be approved at the next meeting. Councilmember Wilson withdrew his motion, and Councilmember Shrader withdrew his second.

ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: A Request for Final Plat Approval for Termini Plaza; being 8.0237 acres, out of Abstract 19 Perry and Austin Survey, Lots 18-33 DI Palermo Lots 1-7, 15-21 part of Lots 8 and 22-25 Termini and part of Lot 186 Dickinson Addition, in the City of Dickinson, Galveston County, Texas on property zoned "GC" (General Commercial), with the current Address being 2401 Termini St.

Councilmember Wilson made a motion to approve this request, and Councilmember King seconded the motion. Director of Community Development Kola Olayiwola was present to answer any questions. Councilmember Wilson had a question about the number of lots, as he only saw six instead of seven. Councilmember Wilson also asked about if there was a formula used for retention of water in this area. Kola stated that Huitt Zollars Engineer Joe Myers would be able to better answer this question. After discussion and deliberation, the City Council requested that a better map be presented which clearly showed the lines being considered, and that if Ray Burgess knew more about items similar to this, that he be present for future meetings and that if additional information was included in the Planning & Zoning Commission packets that it be included for Council Agenda purposes as well. There being no further discussion, Mayor Skipworth called for a vote.

VOTE:

6 AYES (Skipworth, Apley, Shrader, Wilson, Deats, King)

1 NAYS (Decker)

MOTION PASSED

ITEM 10.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Ordinance Number 971-2021 – **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AMENDING THE CODE OF ORDINANCES BY RENUMBERING SECTION 3.05(e) OF THE CITY'S CHARTER TO NOW READ AS SECTION 3.05(d); PROVIDING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.** (Second of Three Readings)

Councilmember Wilson made a motion to approve this ordinance in two readings, and Councilmember King seconded the motion. There being no discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 11.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Resolution 1890-2021 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AWARDED COMPETITIVE SEALED BID #2014 TO TMG USA, LLC; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH PURCHASES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.**

Councilmember Wilson made a motion to approve this resolution, and Councilmember Apley seconded the motion. Code Enforcement Officer Tammy Edmonds was present to answer questions. City Manager Joe Dickson gave a summary of the three bids received and that this was used for force mowing. Councilmember Deats asked if this company was capable of mowing underbrush; Ms. Edmonds states yes; Councilmember Deats asked how large and if there was a definition of underbrush – he is asking because there are several properties which have overgrowth covering whole houses; Ms. Edmonds stated that would not be a problem. Councilmember Wilson asked if this was the same type of contract we have had in the past for overgrown and abandoned nuisance properties; Ms. Edmonds stated this would address all vacant residential and commercial properties. Councilmember Decker asked if this would handle City property (Tanglebriar), and Ms. Edmonds stated that would be through Ray Stutzman who addresses right-of-way mowing, and Joe Dickson stated that our Streets Department could also address his concerns. Councilmember King stated that the lowest bid is not always the best bid and asked if any references had been checked; Ms. Edmonds had checked the references provided for TMG and was satisfied. Councilmember Apley stated that this is very welcome to clean up our curb appeal; he asked if we are in a position to address these issues proactively to incur less cost; Ms. Edmonds stated that she will do her very best to catch these issues early, but in the beginning we will need to catch up and she will hit the ground running. Councilmember Wilson asked if there was a list generated in the past of properties needing force-mowing; Ms. Edmonds created this Mow List. Councilmember Deats asked if this bid would cover debris removal; Ms. Edmonds said yes it would. There being no further discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 12.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Resolution Number 1891-2021 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AMENDING THE CITY’S TEXPOOL LIST OF AUTHORIZED REPRESENTATIVES; PROVIDING FOR THE INCORPORATION OF PREMISES; AND PROVIDING AN EFFECTIVE DATE.**

Interim City Manager Joe Dickson gave some background on this item and stated that Chris Heard and Kristen Woolley are the current representatives on the account. Since they are no longer with the City, new representatives should be appointed. Councilmember King made a motion to approve this resolution, and Councilmember Apley seconded the motion. Councilmember Apley noted that we should amend the resolution to remove Chris Heard and Kristen Woolley as well as adding the new representatives. Councilmember Apley amended his motion and Councilmember King amended his second, to remove old TexPool representatives and add the new representatives.

ITEM 13.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Resolution 1892-2021 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS AUTHORIZING A SETTLEMENT AGREEMENT WITH COMCAST OF HOUSTON, LLC, SETTLING THE LAWSUIT STYLED NO. 4:19-cv-00458, CITY OF ALVIN, et. al., v. COMCAST, IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHER DISTRICT OF TEXAS, HOUSTON DIVISION.**

Councilmember Wilson made a motion to approve this resolution, and Councilmember Deats seconded the motion. Mayor Skipworth asked how much money the City would receive. The City will receive \$14,899 plus an additional \$2,000 in fees. There being no further discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 14.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Appointing the Mayor as a board member and the City Manager as an alternate to serve on the Gulf Coast Transit District Board of Directors.

Councilmember Deats made a motion to appoint the Mayor as a Board Member, and the City Manager as an alternate, to the Gulf Coast Transit District Board of Directors. Councilmember Apley asked if someone could produce a list of the boards and those people who serve on them; also questioned if we could update contacts for receiving email and correspondence. There being no further discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 15.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Recommendation for appointment of a Director to the Harris-Galveston Subsidence District Board (1 position open).

Mayor Skipworth invited both candidates to present (Don Johnson and Jason Long). Don Johnson presented, speaking on his appointment. Jason Long was not present. Councilmember Decker made a motion to nominate Don Johnson to the Harris-Galveston Subsidence District Board, and Councilmember King seconded the motion. There being no further discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 16.) CONSIDERATION AND POSSIBLE ACTION REGARDING: Approving a consent to encroachment for certain property on Lot 7, Block 5, Weeks Addition, Galveston County, Texas, and commonly known as 4528 Dakota Street, Dickinson, Texas 77539.

Joe Dickson spoke on this request. This home is being sold but there is a driveway and garage that encroaches into the drainage ditch. After much deliberation, Council felt as though it would not be advantageous to approve this consent to encroachment. There being no further discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 17.) EXECUTIVE SESSION: The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 – Consultation with Attorney regarding pending litigation and matters in which the duty of the City Attorney requires to be discussed in closed meeting.
- B. Section 551.072 – Deliberation Regarding Real Property – Discussion Regarding the Purchase, Exchange, Lease or Value of Real Property, specifically, the purchase of the Armstrong tract(s).

Mayor Skipworth recessed into Executive Session at 8:43 p.m.

ITEM 18.) RECONVENE

Mayor Skipworth reconvened the Regular Meeting at 9:05 p.m.

ITEM 19.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

Councilmember Apley made a motion to approve Real Estate Earnest Money Agreement with Jerry D. Armstrong, Jr. as presented, and Councilmember King seconded the motion. There being no discussion, Mayor Skipworth called for a vote.

VOTE:

7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)

0 NAYS

MOTION PASSED

ITEM 20.) FUTURE MEETINGS

- A. Request for future agenda items

- Councilmember Deats requested an item for the next meeting for adding DMD Board Members.
- Councilmember Apley requested that we look at the food truck ordinance.

B. Scheduling future meetings

- Councilmember King requested a workshop with City Council, PD and TNMP to discuss street lighting. Interim City Manager Joe Dickson stated that there was already a scheduled meeting with PD and TNMP and that there would be a status update at the next Council meeting. Councilmember King also discussed having a workshop similar to the seminar put on by Olson & Olson to improve working environments.
- Mayor Skipworth suggested we get a date squared away for the joint Council/DEDC Meeting.
- Mayor Skipworth also suggested an Emergency Management training in the near future for the Mayor and Council.

Councilmember Shrader had a question about the DMD Board; David Olson stated that the DMD appoints the members and the Council approves the appointments.

Councilmember Deats asked about a list from the workshop to make sure Council is in agreement on priorities. Interim City Manger Joe Dickson is putting the priority list together to be presented at the next regular meeting.

ITEM 21.) ADJOURN

Councilmember Wilson made a motion to adjourn the meeting at 9:13 p.m., and Councilmember Decker seconded the motion. There being no discussion, Mayor Skipworth called for a vote.

VOTE:
 7 AYES (Skipworth, Apley, Shrader, Wilson, Deats, Decker, King)
 0 NAYS
MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 9th day of February, 2021.

Sean Skipworth, Mayor

ATTEST:

Kerilyn Bascle, Interim City Secretary

ITEM 8C

Sean Skipworth, Mayor
H Scott Apley
Scott Shrader
Walter Wilson

MINUTES
City of Dickinson
CITY COUNCIL
SPECIAL WORKSHOP
MEETING

Wally Deats
Louis Decker
William H. King III, Mayor Pro Tem
Joe Dickson, Interim City Manager

February 2, 2021

The Dickinson City Council met in a duly called and announced on **Tuesday, February 2, 2021, at 5:00 p.m.** In accordance with the order of the Office of the Governor issued March 16, 2020, the City Council of the City of Dickinson, Texas, conducted the meeting by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The meeting was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Skipworth called the meeting to order at 5:05 p.m. Interim City Secretary Kerilyn Bascle called roll and certified a quorum. Councilmembers present were as follows: Mayor Sean Skipworth, Councilmembers H Scott Apley, Walter Wilson, Wally Deats, and Louis Decker. Councilmember Scott Shrader and Councilmember William H. King, III were absent.

ITEM 2.) PRESENTATION AND DISCUSSION CONCERNING: Local Buyout and Acquisition Contract Update

Patrick Wiltshire and Michael Migaud with Public Management, Inc. were present. Michael presented a PowerPoint presentation to update Council and Citizens on the Buyout and Acquisition program.

After the presentation, Council spoke and asked questions regarding why they were not involved in making decisions regarding this project, as well as which approach would be best for Dickinson – Buyout/Acquisition and Voluntary/Involuntary.

After much discussion, Council agreed that Patrick and Michael would get with Interim City Manager Joe Dickson to work out the details of the properties which could be used for this program, and report back to Council.

ITEM 3.) ADJOURN

Councilmember Wilson made a motion to adjourn at 6:50 p.m., and Councilmember Deats seconded the motion. There being no discussion, Mayor Skipworth called for a vote.

VOTE:

5 AYES (Skipworth, Apley, Wilson, Deats, Decker,)

0 NAYS

MOTION PASSED

**Attached to these minutes is the PowerPoint presentation provided by Public Management, Inc., regarding the Update for Buyout and Acquisition Program.*

PASSED, APPROVED AND ADOPTED this the 9th day of February, 2021.

Sean Skipworth, Mayor

ATTEST:

Kerilyn Bascle, Interim City Secretary

ITEM 9

**Dickinson City Council
Agenda Item Data Sheet**

MEETING DATE: February 09, 2021

TOPIC: **Resolution Number XXX-2021**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING SUBMISSION OF A GRANT APPLICATION FOR THE CRIME VICTIM ASSISTANCE PROGRAM TO THE OFFICE OF THE GOVERNOR OF THE STATE OF TEXAS; AGREEING TO PROVIDE MATCHING FUNDS FOR THE PROJECT; AUTHORIZING THE MAYOR TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE PROGRAM; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND: The Office of the Governor of the State of Texas requires that the governing body of each local government issue a resolution approving the submission of grant applications for the Crime Victim Assistance Program. The Police Department is in the process of applying for the Victims of Crime Act (VOCA) grant to fund the existing Crime Victim's Assistance program. The total grant project amount is \$84,524. The total cash match is \$16,905 (20% of project total). If approved, this will be the 12th year of funding. It is proposed to budget the cash match in the FY 2022 operating budget.

RECOMMENDATION: Staff recommends approval of the Resolution.

ATTACHMENTS: • Resolution Number XXX-2021

FUNDING ISSUES:

Not applicable – no dollars are being spent or received.

Full amount already budgeted in Acct/Project# _____

Not budgeted, if approved, the following will be included in the FY 2022 Budget.

FINANCE VERIFICATION OF FUNDING:

SUBMITTING STAFF MEMBER: Chief Ron Morales	CITY MANAGER APPROVAL:
--	-------------------------------

ACTIONS TAKEN		
APPROVAL	READINGS PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	

RESOLUTION NUMBER XXX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING SUBMISSION OF A GRANT APPLICATION FOR THE CRIME VICTIM ASSISTANCE PROGRAM TO THE OFFICE OF THE GOVERNOR OF THE STATE OF TEXAS; AGREEING TO PROVIDE MATCHING FUNDS FOR THE PROJECT; AUTHORIZING THE MAYOR TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE PROGRAM; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council finds it in the best interest of the citizens of the City of Dickinson, Galveston County, Texas (the "City") that the Crime Victim Assistance Program be operated for Fiscal Year 2022; and

WHEREAS, the City Council agrees that the City will provide applicable matching funds for the said project as required by the Victims of Crime Act ("VOCA") Grant application; and

WHEREAS, the City Council agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council assures that the funds will be returned to the Criminal Justice Division in full; and

WHEREAS, the City Council designates the Mayor of the City of Dickinson as the grantee's authorized official with the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and statements contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council hereby authorizes submission of the grant application for the Crime Victim Assistance Program to the Office of the Governor, Criminal Justice Division.

Section 3. The Mayor is hereby designated as the City's Authorized Representative to act in all matters in connection with this application and the City's participation in the Crime Victim Assistance Program.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this 9th day of February, 2021.

Sean Skipworth, Mayor
City of Dickinson, Texas

ATTEST:

Kerilyn Bascle, Interim City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

David W. Olson, City Attorney
City of Dickinson, Texas

ITEM 10

**Dickinson City Council
Agenda Item Data Sheet**

MEETING DATE February 9, 2021

TOPIC	<p>Resolution Number XXX-2021</p> <p>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE AERIAL SPRAYING FOR THE ABATEMENT OF MOSQUITOES OVER THE CITY OF DICKINSON BY THE GALVESTON COUNTY MOSQUITO CONTROL DISTRICT AND PROVISIONS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.</p>
--------------	--

BACKGROUND	This is an annual resolution that gives permission to Galveston County Mosquito Control District for the aerial spraying of mosquitoes over and within the City of Dickinson.
-------------------	---

RECOMMENDATION	Staff recommends approval of the Resolution.
-----------------------	--

ATTACHMENTS	<ul style="list-style-type: none"> • Resolution Number XXX-2021 • Letter from Galveston County Mosquito Control District
--------------------	--

FUNDING ISSUES:	<input checked="" type="checkbox"/> Not applicable – no dollars are being spent or received. <input type="checkbox"/> Full amount already budgeted in Acct/Project# _____ <input type="checkbox"/> Not budgeted.
------------------------	--

FINANCE VERIFICATION OF FUNDING:	
---	--

SUBMITTING STAFF MEMBER Kerilyn Bascle	CITY MANAGER APPROVAL
--	------------------------------

ACTIONS TAKEN		
APPROVAL	READINGS PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	

RESOLUTION NUMBER XXX-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE AERIAL SPRAYING FOR THE ABATEMENT OF MOSQUITOES OVER AND WITHIN THE CITY OF DICKINSON BY THE GALVESTON COUNTY MOSQUITO CONTROL DISTRICT AND PROVISIONS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Galveston County Mosquito Control District is responsible for the operation of the county-wide Mosquito Control Program; and

WHEREAS, the Federal Aviation Administration has indicated that governmental approval is necessary in order for Galveston County Mosquito Control District to provide the needed aerial spraying services over and within any local governments; and

WHEREAS, the City Council is of the opinion that aerial spraying for the abatement of mosquitoes over and within the City of Dickinson by the Galveston County Mosquito Control District is in the best interest of the citizens and should be approved provided that such spraying is conducted within the regulations and constraints of the Federal Aviation Administration, the Environmental Protection Agency, and other authoritative federal and state agencies.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The City Council hereby approves the aerial spraying for the abatement of mosquitoes over and within the City of Dickinson provided such spraying is conducted within the regulations and constraints of the Federal Aviation Administration, the Environmental Protection Agency and other authoritative federal and state agencies.

Section 2. This Resolution shall become effective immediately upon its passage.

DULY PASSED, APPROVED AND ADOPTED this the 9th day of February, 2021.

Sean Skipworth, Mayor
City of Dickinson, Texas

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Kerilyn Bascle, Interim City Secretary
City of Dickinson, Texas

David W. Olson, City Attorney
City of Dickinson, Texas



GALVESTON COUNTY MOSQUITO CONTROL DISTRICT

5115 HWY 3
DICKINSON, TEXAS 77539

JOHN G. MARSHALL, JR
DIRECTOR
281-337-4289

ADVISORY BOARD
Jerry Valentine, Chairman
James Frederickson, Vice Chairman
Barbara Hutchinson, Secretary
Leo Bookman
Keith A. Dill

January 13, 2021

Kerilyn Bascle, Interim City Secretary
City of Dickinson
4403 Highway 3
Dickinson, TX 77539

Dear Ms. Bascle:

As providers of the county funded Mosquito Control Program, we are requesting your approval of the enclosed resolution authorizing the aerial spraying for mosquitoes. The Federal Aviation Administration requires us to make a request on a yearly basis. This request does not imply any change in our operations.

I would appreciate it if you would send a copy of the resolution after it has been approved, to my office. You may mail it to 5115 Hwy. 3, Dickinson, TX 77539 or fax it to (409)-621-7973 and you can also e-mail it to gerrie.elmore@co.galveston.tx.us.

If you have any questions or concerns please do not hesitate to contact my office at (281) 337-4289.

Sincerely,

Gerrie Elmore, Administrative Assistant
Galveston County Mosquito Control

Enclosure

ITEM 11

**Dickinson City Council
Agenda Item Data Sheet**

MEETING DATE: February 9, 2021

TOPIC:	Appointment of the City's representative to the Dickinson Volunteer Firefighters Retirement Board of Trustees
---------------	---

BACKGROUND:	<p>The City of Dickinson provides for a volunteer firefighter retirement program through the Texas Emergency Services Retirement Act. The program is administered by the State Firefighter's Pension Commissioner.</p> <p>State Law requires that a local Board of Trustees be maintained. By State Law, the Board is made up of 3 members of the Volunteer Fire Department, two residents of the City appointed by the Volunteer Fire Department and one member representing the Governing Body (City). The Board meets approximately 2 times per year.</p> <p>As this is Council's only appointment to the board for which the Council is providing 100% of the funding for the retirement program, it is logical that the appointment represents Council.</p>
--------------------	--

RECOMMENDATION:	
------------------------	--

ATTACHMENTS:	• None
---------------------	--------

FUNDING ISSUES:	<input checked="" type="checkbox"/> Not applicable – no dollars are being spent or received. <input type="checkbox"/> Full amount already budgeted in Acct/Project# <input type="checkbox"/> Not budgeted – funds will be expended as necessary and the property owner will be billed for reimbursement as provided by law.
------------------------	---

FINANCE VERIFICATION OF FUNDING:	
---	--

SUBMITTING STAFF MEMBER: Joe Dickson	CITY MANAGER APPROVAL:
--	-------------------------------

ACTIONS TAKEN		
APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READINGS PASSED <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	OTHER

ITEM 12

ITEM 13

ITEM 14

ITEM 15

ITEM 16

ITEM 17