

**MINUTES**  
City of Dickinson  
**CITY COUNCIL**  
**COUNCIL REGULAR MEETING**

**June 27, 2023**

The Dickinson City Council met in a duly called and announced the Special Meeting on **Tuesday, June 27, 2023, at 7:00 p.m.** 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

Mayor Sean Skipworth called the meeting to order at 7:00 p.m. City Secretary, Ana Urps called roll and certified a quorum. Those present were: Mayor Sean Skipworth, Pro Tem Johnnie Simpson (7:06 p.m.), Jenna P. Simsen, Mark Townsend, Jessie Brantley, Bill Schick and Fred L. Linton. Also present was the City Attorney, Justin Pruitt, and City Manager Theo Melancon.

**ITEM 2.) INVOCATION**

Council Member Jessie Brantley gave the invocation.

**ITEM 3.) PLEDGE OF ALLEGIANCE**

Mayor Skipworth led those present to the pledge of allegiance to the United States and Texas Flag.

**ITEM 4.) PROCLAMATIONS AND AWARDS**

None.

**ITEM 5.) ANNOUNCEMENTS AND PRESENTATIONS** Announcements concerning items of community interest. No action will be taken or discussed. Councilmember comments regarding items of community interest in accordance with Texas Government Code section 551.0415.

5.A Council Comments

• HGAC

Council Member Fred Linton welcomed everyone and briefed everyone on events and meetings that he attended. He met with Alexis regarding the railroad issue that he has been dealing with for months. He thanked Union Pacific for resolving the issue. He also mentioned that he rescued a kitten and congratulated BAS intern, Melany Reyna for also rescuing a kitten.

Council Member Bill Schick thanked and welcomed everyone. He met with Texas First Bank; they are looking for different ways to be involved with the community. He attended a follow up meeting for ICSC recap. He mentioned that the Pilot Club is hosting their annual 4<sup>th</sup> of July Parade. He asked for prayers for Raul Gutierrez, Gary Dar and Chris Cobb, they got hurt after the Nicholstone house fire. He thanked Keith and Marjorie Morgan for doing a fundraiser to raise funds for those injured in the fire. McRee Ford received the Keep Texas Beautiful Award. He congratulated the Dickinson High School Revliers.

Council Member Brantley welcomed everyone. He congratulated the Dickinson 12-year-old All-Star team for winning the Championship. He mentioned it is Hurricane season and it is time to get prepared. He recognized Julianne Lane for doing a great job with the summer reading program.

Council Member Townsend thanked everyone that came out and voted for all the candidates that ran for office.

Council Member Simsen welcomed everyone. She mentioned that M.I. Lewis Social Services is looking for volunteers for their July distribution event. She also briefed on back-to-school events and community events.

Council Member Simpson thanked and welcomed everyone. He updated on some items from the HGAC meeting that he attended since the last meeting. HGAC now offers transportation credit, which will match the local requirements for certain projects.

5.B City Manager Update

- Galveston Central Appraisal District (Proposed 2024 Budget, Approved 2022 CAD Audit)
- Infrastructure
- Project Statuses
- Community and Economic Development Status
- Community Events
- Grant Updates

The City Manager mentioned he included the Proposed 2024 Budget and approved 2022 CAD Audit.

**ITEM 6.)** **PUBLIC COMMENTS** Members of the public are invited to give comments at this time, lasting not longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Council, not individual members of Council or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated. In compliance with the Texas Open Meetings Act, The City Council may not deliberate.

Name	Address	Reason for Comment
Sheena Pierson	Texas City, Texas	Local Nonprofit - GCEA
Garland Copelin	3717 Kellner Road	Consent agenda – 7H

**ITEM 7.)** **CONSENT AGENDA** The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event the item will be removed from the consent agenda and discussed after the consent agenda.

7.A Consideration and possible action on approving the minutes of the City Council Special Meeting of June 13, 2023.

**Item 7A was pulled and discussed outside of Consent Agenda.**

1st Motion: Councilmember Brantley made a motion to approve.

2nd Motion: Councilmember Schick seconded the motion.

Correction needed to reflect Council Member Townsend vote on item 7K.

**MOTION PASSED UNANIMOUSLY.**

- 7.B Consideration and possible action concerning the appointment of Sandy Young to the Bayou Friends Forever Board of Directors.  
**MOTION PASSED UNANIMOUSLY.**
- 7.C Consideration and possible action concerning the appointment of Perry Fulcher to Dickinson Management District (DMD).  
**MOTION PASSED UNANIMOUSLY.**
- 7.D Consideration and possible action to approve FY2024 Budget Calendar.  
**MOTION PASSED UNANIMOUSLY.**

**Item 7D was pulled and discussed outside of Consent Agenda.**

1st Motion: Councilmember Simpson made a motion to approve.

2nd Motion: Councilmember Brantley seconded the motion.

Council Member Townsend would like to have a Workshop with all Council Members to review the budget prior to approval.

**MOTION PASSED UNANIMOUSLY.**

7.E **REPORTS FROM STAFF MEMBERS:**

- Quarterly Investment Report & Financials for Period Ending December 31, 2022
- Quarterly Investment Report & Financials for Period ending March 31, 2023

**Item 7E was pulled and discussed outside of Consent Agenda.**

1st Motion: Councilmember Simpson made a motion to approve.

2nd Motion: Councilmember Schick seconded the motion.

Council Member Townsend had a question regarding the Citywide Services from the Quarterly Investment Report and Financials for Period ending March 31, 2023. Finance Director Nicholson answered questions.

**MOTION PASSED UNANIMOUSLY.**

- 7.F **ORDINANCE XXX-2023 - CONSIDERATION AND POSSIBLE ACTION APPROVING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AUTHORIZING AN AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF DICKINSON (THE "CODE") REGARDING CERTAIN FEES LISTED AND REFERENCED IN THE CODE TO BE RELOCATED FROM THE CODE TO A MASTER FEE SCHEDULE KEPT BY THE CITY SECRETARY; PROVIDING THAT THE MASTER FEE SCHEDULE MAY BE UPDATED AND AMENDED BY RESOLUTION; PROVIDING THAT THE FEES, CHARGES, COSTS, AND OTHER EXPENSES REQUIRED BY THE CITY OF DICKINSON FOR ACTIVITIES, PERMITS, AND OTHER MATTERS RELATED TO PLANNING & ZONING, COMMERCIAL & RESIDENTIAL BUILDINGS, AND THE FIRE MARSHAL'S OFFICE BE UPDATED TO REFLECT THE FEE SCHEDULES ATTACHED TO THIS ORDINANCE; AND, MAKING OTHER FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.**  
(SECOND AND FINAL READING)

**Item 7F was pulled and discussed outside of Consent Agenda.**

No discussion or questions.

1st Motion: Councilmember Simpson made a motion to approve.

2nd Motion: Councilmember Linton seconded the motion.

**MOTION PASSED UNANIMOUSLY.**

- 7.G **RESOLUTION XXX-2023 - CONSIDERATION AND POSSIBLE ACTION APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE GOODMAN CORPORATION FOR GRANT ADMINISTRATION FOR THE CITY OF DICKINSON.**

**Item 7G was pulled and discussed outside of Consent Agenda.**

1st Motion: Councilmember Simpson made a motion to approve.

2nd Motion: Councilmember Linton seconded the motion.

Council Member Townsend asked if we were already using Goodman Corporation.

**MOTION PASSED UNANIMOUSLY.**

- 7.H **RESOLUTION XXX-2023 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CITY’S CONTRACT WITH WALLER COUNTY CONSTRUCTION, LLC FOR STREET IMPROVEMENTS.**

**Item 7H was pulled and discussed outside of Consent Agenda.**

1st Motion: Councilmember Simpson made a motion to approve.

2nd Motion: Councilmember Schick seconded the motion.

Council Member Townsend wanted clarification on the change order work scope. The City Manager stated that we moved the 27<sup>th</sup> street work from Phase 2 to Phase 1. The scope changed but it will not be changing the scope for the paving project for the year. Alexis Santiago answered questions and concerns.

**MOTION PASSED UNANIMOUSLY.**

1<sup>st</sup> Motion: Council Member Brantley made a motion to approve the consent agenda items 7B and 7C except for items 7A, 7D, 7E, 7F,7G, 7H.

2<sup>nd</sup> Motion: Council Member Linton seconded the motion.

Vote:

7 Ayes (Simpson, Simsen, Townsend, Brantley, Schick, Linton, Skipworth)

0 Nays

**MOTION PASSED UNANIMOUSLY.**

Council Member Townsend pulled items 7A,7D, 7E, 7F,7G,7H

**ITEM 8.) PUBLIC HEARING(S) AND ACTION ITEMS FROM PUBLIC HEARING(S)**

- 8.A Conduct a public hearing concerning the Dickinson, TX Parks, Trails and Recreation Master Plan.

Senior Planner Yvonne Briscoe presented Jennifer Mak, Senior Urban Designer with Kendig Keast. Jennifer reviewed Master Plan which included context and goals, inventory concepts, needs and priorities and plan finalization timelines.

- 8.B **ORDINANCE XXX-2023** - Consideration and possible action concerning adopting the Dickinson, TX Parks, Trails and Recreation Master Plan.

(FIRST READING)

1<sup>st</sup> Motion: Council Member Brantley made a motion to approve.

2<sup>nd</sup> Motion: Council Member Schick seconded the motion.

Council Member Townsend asked if this has already been sent to Texas Parks and Wildlife. City Manager, Theo Melancon answered council member questions and concerns.

Vote:

7 Ayes (Simpson, Simsen, Townsend, Brantley, Schick, Linton, Skipworth)

0 Nays

**MOTION PASSED UNANIMOUSLY.**

**ITEM 9.) ACTION ITEMS FOR CONSIDERATION**

- 9.A **RESOLUTION XXX-2023** - Consideration and possible action concerning a request for a six (6) month extension of the Specific Use Permit for a Church in the GC zoning district (Ord No. 993-2022), approx. 0.33 acres located at **5818 E FM 517 Road**, and legally described as ABST 36 W G BANKS LOTS 5-6-7 & 8 BLK 2 TROPICAL GARDENS.

1<sup>st</sup> Motion: Council Member Simpson made a motion to approve.

2<sup>nd</sup> Motion: Council Member Simsen seconded the motion.

Vote:

6 Ayes (Simpson, Simsen, Brantley, Schick, Linton, Skipworth)

1 Nays (Townsend)

**MOTION PASSED.**

- 9.B **ORDINANCE XXX-2023** - AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, SETTING THE DATE FOR REGULAR MEETINGS OF THE CITY COUNCIL AS REQUIRED UNDER THE CITY OF DICKINSON CHARTER SECTION 3.08(a); PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

1<sup>st</sup> Motion: Council Member Simpson made a motion to approve.  
2<sup>nd</sup> Motion: Council Member Linton seconded the motion.

A discussion followed.

There was a motion to table by Council Member Brantley and seconded by Council Member Townsend. All those in favor to table were Council Member Brantley and Council Member Townsend. Those against the motion to table were Council Members Simpson, Simsen, Skipworth, Schick and Linton. Motion to table failed.

A lengthy discussion followed.

There was a motion to amend that the November and December meetings will be held the second Tuesday of the month, with special meetings reserved for the second Tuesday of the month. The meetings on the 4<sup>th</sup> Tuesday will be held at 6:00 p.m.

Vote:  
4 Ayes (Simpson, Simsen, Linton, Skipworth)  
3 Nays (Townsend, Brantley, Schick)

**MOTION PASSED.**

**ITEM 10.) EXECUTIVE (CLOSED) SESSION(S)**

There was no executive session.

**ITEM 11.) ACTION ITEMS FROM EXECUTIVE (CLOSED) SESSION(S)**

No action taken.

**ITEM 12.) ADJOURNMENT**

1<sup>st</sup> motion: Council Member Townsend made a motion to adjourn.  
2<sup>nd</sup> motion: Council Member Simpson seconded the motion.

Vote:  
7 Ayes (Simpson, Simsen, Townsend, Skipworth, Brantley, Schick, Linton)  
0 Nays

**MOTION PASSED.**

**Meeting adjourned at 8:14 p.m.**



Sean Skipworth, Mayor

**ATTEST:**

*Ana Urps*  
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Ana Urps, City Secretary