



**MECHANICAL APPLICATION**

*REQUIRED FIELDS* PROPERTY/PROJECT INFORMATION	
*PROJECT (full) <u>Address</u> :	*OWNER Phone#:
**OWNER (FULL) <u>Name</u> :	
OWNER <u>Address</u> :	**IS HOUSE <b>OCCUPIED</b> : <input type="checkbox"/> Yes <input type="checkbox"/> No

CONTRACTOR/COMPANY/OWNER INFORMATION		
* <u>Company Name</u> :	* <u>Company Phone#</u> :	
* <u>Company Address</u> :	* <b>EMAIL</b> :	
<u>City</u> :	<u>State</u> :	* <b>Zip</b> Code:

PROJECT INFORMATION (CHECK & CIRCLE APPLICABLE)	
<input type="checkbox"/> Central HVAC ( <b>Specify Size Below</b> ) <input type="checkbox"/> New Refrigeration System ( <b>Specify</b> ) <input type="checkbox"/> Repair/Replace System <input type="checkbox"/> Ventilation System/Duct Work <input type="checkbox"/> <i>Miscellaneous</i> Work (Explain below in <b>DETAIL</b> )	
Work Associated with a <b>Manufactured</b> Home: <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Quantity &amp; SIZE</b> :
* <b>Description</b> of what type of <b>Work to be done</b> :	* <b>Valuation</b> Amount: ** \$

**PROPERTY OWNER/AGENT AUTHORIZATION**

**Property Owner Consent/Agent Authorization:** By my signature, I hereby affirm that I am the **property owner** of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is **complete and accurate**, and it is understood that I agree to the application being requested for this property. Additionally, my signature below indicates my awareness of the fee required at the time of the application submittal and any additional fees as noted in the **City's Fee Schedule**. This (FEE) is **non-refundable** even in the event of application withdrawal. I have the power to authorize and hereby grant permission for **City of Dickinson Officials** to enter the property on official business as part of the application process.

\***SIGNATURE** of Contractor/Authorized Agent                      \* **PRINTED NAME**                      \***APPLICATION DATE**

(FOR COMMUNITY DEVELOPMENT DEPARTMENT USE ONLY)		
Mechanical Permit Number#: _____	ZONING: _____	FEES (now) DUE: \$ _____
Date Submitted: _____	FLOOD ZONE: _____	Payment RCVD: _____

\*\* **INCOMPLETE APPLICATIONS WILL "NOT" BE ACCEPTED** \*\*  
 You May Email Application (ONLY) to: [permits@ci.dickinson.tx.us](mailto:permits@ci.dickinson.tx.us)