



Building Permits & Inspections

RESIDENTIAL FEE SCHEDULE

Note: All Permit fees are subject to the minimum and non-refundable application fees.

NEW CONSTRUCTION, ADDITIONS, and ALTERATIONS	
IMPROVEMENT SQ.FT.	FEE
Application Fee	\$100.00 (non-refundable)
Plan Review Fee	50% of sq.ft. charge (non-refundable)
Habitable Space (air conditioned)	\$0.60/ sq.ft.
Garage/non-habitable space/Utility (non conditioned)	\$0.30/sq.ft.
Storage Buildings, Patios, Accessory Structures	\$0.30/sq.ft.
Mechanical, Electrical, Plumbing Fee	\$900
SWPPP	\$75
Engineering Cost	Engineering Review Fee + 20%

RESIDENTIAL MECHANICAL, ELECTRICAL, and PLUMBING PERMIT FEES

This includes, single trade MEP permits, not associated with any other permits.

ACTIVITY	FEE
Miscellaneous	\$150
Irrigation	\$150
* Maintenance, repair or replacement of existing	

PLAN REVIEW AND INSPECTION FEES

DESCRIPTION	FEE
Re-Inspection Reinspection fees**	\$50.00 first re-inspection \$100.00 second re-inspection for same failure \$200.00 third (and each thereafter) re-inspection for same failure
Inspections After Normal Business Hours	\$100.00 per hour (minimum charge-two hours) or total hourly cost to the city, whichever is greater.
Working without Permit Fee	Double the cost of the permit fees
Plan Resubmittals	\$100.00 first re-submittal 50% of original permit fee; second re-submittal for same comment.
Change of Contractor	\$30

MISCELLANEOUS RESIDENTIAL PERMIT FEES	
PERMIT TYPE	FEE
Plan Review Fee (if applicable)	50% of Residential permit fee (non-refundable)
Demolition	\$200
Exterior Porches/Stairs/ Other Minor Misc. Projects	\$150
Roof/Siding/Window/ Exterior Doors/Garage Doors Replacement or Repair	\$150
Driveway - Residential	\$150
Foundation Repair	\$150
Qualifying Fence - Residential	\$225
Manufactured Home Placement (includes MEP fees)	\$1,100
Swimming Pool (includes MEP fees)	\$1,200
Generator (includes MEP fees)	\$425
Solar Panels (includes MEP fees)	\$475

RESIDENTIAL AND COMMERCIAL

TREE REMOVAL

\$150.00 + Plan Review & Diameter/tree	
Plan Review: 0-4 Acres	\$50
Plan Review: 5-19 Acres	\$200
Plan Review: 20-99 Acres	\$350
Plan Review: 99+ Acres	\$500
Diameter: 10"-19"	\$50.00/tree
Diameter: 20"-29"	\$250.00/tree
Diameter: 30"	\$500.00/tree



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COMMERCIAL PERMIT FEES	
IMPROVEMENT VALUE	FEE
Application Fee	\$100
\$1.00 to \$500.00	\$35
\$500.01 to \$2,000.00	\$35.00 for the first \$500.00 plus \$2.25 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$68.75 for the first \$2,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$206.75 for the first \$25,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$313.00 for the first \$50,000.00 plus \$3.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$475.5 for the first \$100,000.00 plus \$3.75 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$2,004.25 for the first \$500,000.00 plus \$3.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$3,879.25 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof

COMMERCIAL PLAN REVIEW AND INSPECTION FEES	
DESCRIPTION	FEE
Commercial Plan Review Fee	50% of Commercial permit fee (non-refundable)
Engineering Cost	Engineering Review Fee + 20%
Re-Inspection Reinspection Fees**	\$50.00 first re-inspection \$100.00 second re-inspection for same failure \$200.00 third (and each thereafter) re-inspection for same failure
Inspections After Normal Business Hours	\$100.00 per hour (minimum charge-two hours) or total hourly cost to the city, whichever is greater.
Working without Permit Fee	Double the cost of the Commercial permit fees
Plan Resubmittals	\$100.00 first re-submittal 50% of original permit fee; second re-submittal for same comment.
Change of Contractor	\$30
**Resinspection fees shall be assessed for each inspection or reinspection when such portion of work for which the inspection is called is not complete, corrections called for are not made or any portion of the structure is inaccessible.	

COMMERCIAL MECHANICAL, ELECTRICAL, AND PLUMBING PERMIT FEES	
IMPROVEMENT VALUE	FEE
Application Fee	\$100
Not more than \$2,000.00	\$50
Over \$2,000.00 to \$50,000.00	\$50.00 for the first \$2,000.00 plus \$5.00 for each additional \$1,000.00, OR fraction thereof, to and including \$50,000.00
Over \$50,000.00 to \$500,000.00	\$290.00 for the first \$50,000.00 plus \$4.00 for each additional \$1,000.00, OR fraction thereof, to and including \$500,000.00
Over \$500,000.00	\$2090.00 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00, OR fraction thereof

MISCELLANEOUS PERMIT FEES	
PERMIT TYPE	FEE
Application Fee	\$100
Demolition	\$200
Change of Occupancy Inspection	\$200
Signs	Based on valuation of job (Commercial Permit Fees Table) plus plan review fee.
Infrastructure	3% of the valuation
SWPPP	\$150
New Structures, Additions, Alterations	Based on valuation of job (Commercial Permit Fees Table) plus plan review fee.
Foundation Repair	Based on valuation of job (Commercial Permit Fees Table) plus plan review fee.
Driveway - Commercial	Based on valuation of job (Commercial Permit Fees Table) plus plan review fee.
Fence - Commercial	Based on valuation of job (Commercial Permit Fees Table) plus plan review fee.

CONTRACTOR REGISTRATION FEES	
ARCHITECT, DEMOLITION, GENERAL, ENGINEER, POOL, AND SIGN	
New	\$100
Renewal	\$50



Dickinson Fire Marshal's Office Master Fee Schedule

Fire permit applications require a \$25 application fee unless otherwise noted. All commercial plan review conducted by the Fire Marshal requires a \$50 construction plan review fee. A permit shall not be issued until fees have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

PERMIT AND INSPECTION TYPES	PERMITS & INSPECTIONS	FEES	REQUIREMENTS	NOTES
Fire Application Fee	Operational Construction	\$25	All fire applications require a \$25 application fee unless otherwise noted.	E
105.6.8 Compressed Gases.	Operational	\$50 (Per Compress Gas Product) Example: Argon, Oxygen, Acetylene \$100 (Bulk Storage Per Product)	An operational permit is required for the storage, use or handling at normal temperature and pressure (NTP) of compressed gases in excess of the amounts listed in Table 105.6.8.	A
Day Care Facilities	Operational	\$25	An operational permit is required to operate a state-licensed business to include buildings and structures occupied by more than five persons of any age who receive custodial care for less than 24 hours by persons other than parents or guardians, relatives by blood, marriage, or adoption, and in a place other than the home of the person cared for including but not be limited to, the following: Adult and Child Day Care Facilities.	A, E
105.6.14 Explosives Or Blasting Agents	Operational	\$ 200 (Storage) \$ 500 (Fireworks Display Per Event)	An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of Chapter 56.	A, B, C, D
403.12.1 Fire Watch Fire Watch Personnel	Operational	\$25 Fire Watch Personnel provided by the City \$50/hr.	Where, in the opinion of the fire code official, it is essential for public safety in a place of assembly or any other place where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest or activity, the owner, agent or lessee shall provide one or more fire watch personnel, as required and approved. Fire watch personnel shall comply with 2018 IFC Sections 403.12.1.1 and 403.12.1.2 .	B, E, H
Continued 105.6.16 Flammable and combustible liquids	Operational	\$50 ea. \$500 ea. Pipeline Every individual pipeline system and/or sub-system SHALL have its own Registration or Renewal application.	6.To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used. 7.To place temporarily out of service (for more than 90 days) an underground, protected above-ground or above-ground flammable or combustible liquid tank. 8.To change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed. 9.To manufacture, process, blend or refine flammable or combustible liquids. 10.To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments in accordance with Section 5706.5.4 or to engage in on-demand mobile fueling operations in accordance with Section 5707. 11.To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft and other special equipment at commercial, industrial, governmental or manufacturing establishments in accordance with Section 5706.5.4 or, where required by the fire code official, to utilize a site for on-demand mobile fueling operations in accordance with Section 5707.	
Continued: 105.6.16 Flammable and combustible liquids.	Operational	\$50 ea. Tank Out of Service	To place temporarily out of service (for more than 90 days) an underground, protected above-ground or above-ground flammable or combustible liquid tank.	A, B, D



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105.6.19 Fumigation and insecticidal fogging.	Operational	\$50	An operational permit is required to operate a business of fumigation or insecticidal fogging, and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used.	D, G,
105.6.20 Hazardous materials.	Operational	\$100 (Per Hazardous Material Type)	An operational permit is required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.20.	A, D
105.6.23 Hot work operations.	Operational	\$50	An operational permit is required for hot work operations	B,C, D, H
Institutional Facilities	Operational	\$ 25	An operational permit is required to operate all licensed and unlicensed institutional facilities. This shall include, but not be limited to, the following: Correctional centers, Detention centers, Jails, Prerelease centers, Prisons, Reformatories, Alcohol and drug centers, Foster care facilities, Detoxification facilities, Hospitals, Nursing homes, Psychiatric hospitals, Assisted living facilities, Congregate care facilities, Group homes, Halfway houses, Residential board and care facilities, and Social rehabilitation facilities.	A
105.6.27 LP-gas.	Operational	\$50 ea. Propane \$100 (Bulk Storage)	An operational permit is required for the Storage, Use, Sell, and Exchange of LP gas.	A
105.6.29 Miscellaneous combustible storage.	Operational	\$50	An operational permit is required to store in any building or on any premises in excess of 2,500 cubic feet (71 m ³) gross volume of combustible empty packing cases, boxes, barrels or similar containers, combustible pallets, rubber tires, rubber, cork or similar combustible material.	A
105.6.30 Mobile food preparation vehicles.	Operational	\$25 Use of Mobile Food Truck For Special Events May be Exempt From Application Fee	An operational permit is required for mobile food preparation vehicles equipped with appliances that produce smoke or grease-laden vapors.	A, B, D, E, F, G
OPEN BURN Commercial Burn Trench Burn Scheduled Burn	Operational	\$100/Acre	An operational permit is required for open burn	K
105.6.40 Pyrotechnic special effects material.	Operational	\$100	An operational permit is required for use and handling of pyrotechnic special effects material.	B, C, D, F, G, H
105.6.43 Repair garages and motor fuel-dispensing facilities	Operational	\$50	An operational permit is required for the operation of repair garages.	A, B
105.6.45 Spraying or dipping.	Operational	\$50	An operational permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24.	A, B, D
105.6.47 Temporary membrane structures and tents.	Operational	\$25	An operational permit is required to operate an air-supported temporary membrane structure, a temporary special event structure or a tent having an area in excess of 400 square feet (37 m ²).	B, D, E, F, G, H
[A] 105.7.1 Automatic fire-extinguishing systems. Fixed Systems Wet/Dry Vent Hood Suppression Systems *Underground Fire Sprinkler Supply	Construction	\$100 \$3 ea. Sprinkler Head, Nozzle \$15 ea. Tamper/Flow Switch \$50 ea. Riser \$25 ea. FDC *\$100 Underground Fire Line	A construction permit is required for the installation of or modification to an automatic fire-extinguishing system. *Separate Permit Required for Underground Fire Sprinkler Supply Lines	K, L



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[A] 105.7.4 Compressed gases.	Construction	\$150 (Per System)	Where the compressed gases in use or storage exceed the amounts listed in Table 105.6.8, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system.	K
[A] 105.7.6 Emergency responder radio coverage system.	Construction	\$100 (Per System)	A construction permit is required for installation of or modification to emergency responder radio coverage systems and related equipment. Maintenance performed in accordance with this code is not considered to be a modification and does not require a construction permit.	K
[A] 105.7.8 Fire pumps and related equipment.	Construction	\$100 ea. Fire Pump	A construction permit is required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators.	K
[A] 105.7.9 Flammable and combustible liquids.	Construction	\$100 ea. Tank Installation & Tank Removal	A construction permit is required: 1. To install, repair or modify a pipeline for the transportation of flammable or combustible liquids. 2. To install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used. 3. To install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank.	K
[A] 105.7.9 Flammable and combustible liquids.	Construction	\$100 Commercial Generator Installation	A construction permit is required to install, alter, remove, or abandon a generator fueled by a flammable or combustible liquid tank.	K
[A] 105.7.12 Gates and barricades across fire apparatus access roads.	Construction	\$100 ea.	A construction permit is required for the installation of or modification to a gate or barricade across a fire apparatus access road.	K
[A] 105.7.16 LP-gas.	Construction	\$150 (Per System)	A construction permit is required for installation of or modification to an LP-gas system.	K
[A] 105.7.23 Spraying or dipping.	Construction	\$100	A construction permit is required to install or modify a spray room, dip tank or booth.	B, K
A] 106.3 Work commencing before permit issuance.	Permit Fees	Double Permit Cost	A person who commences any work, activity or operation regulated by this code before obtaining the necessary permits shall be subject to additional fees double the permit cost, which shall be in addition to the required permit fees.	E
Inspection Requests	Construction Fire Final	\$50 2nd Re-Inspection	Initial Inspection and one re-inspection Included in Fire Permit Application Fee. It shall be the duty of the holder of the permit or their duly authorized agent to notify the fire code official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.	E
Inspection Request	Operational Permit	\$50 2nd Re-Inspection	Initial Inspection and one re-inspection Included in Fire Permit Application Fee. A permit must be kept on-site at all times. Operating without a permit or an expired permit may result in a municipal citation and double permit fees.	E
Inspection Request	Fire Alarm Acceptance Test 2nd Re-Inspection	\$50 2nd Re-Inspection	Initial Inspection and one re-inspection Included in Fire Permit Application. It shall be the duty of the holder of the permit or their duly authorized agent to notify the fire code official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.	E
Inspection Request	Underground Fire Line Hydrostatic Acceptance test		Initial Inspection and one re-inspection Included in Fire Permit Application. It shall be the duty of the holder of the permit or their duly authorized agent to notify the fire code official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.	E



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<i>Inspection Request</i>	<i>New Certificate of Occupancy</i> <i>Temporary Certificate of Occupancy</i>	<i>\$50 <-2000 SF</i> <i>\$75, 2000-5000 SF</i> <i>\$100 > 5000 SF</i> <i>\$50</i> <i>2nd</i> <i>Re-Inspection</i>	<i>A building or structure shall not be used or occupied, and a change of occupancy of a building or structure or portion thereof shall not be made, until the building official has issued a certificate of occupancy therefore as provided herein.</i> <i>The building official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The building official shall set a time period during which the temporary certificate of occupancy is valid.</i>	<i>E</i>
<i>Inspection Request</i>	<i>Duplicate Certificate of Occupancy</i>	<i>\$25</i> <i>\$50</i> <i>2nd</i> <i>Re-Inspection</i>	<i>Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction.</i>	<i>E</i>
<i>Inspection Request</i>	<i>Annual Fire Inspection</i>	<i>\$50</i> <i>2nd Re-Inspection</i>	<i>Initial inspection and one re-inspection are conducted free of charge for all routine fire and life safety inspections.</i>	<i>E</i>
<i>After Hour Inspection</i>	<i>Any Inspection Type</i>	<i>After-Hour Inspections are subject to a fee of \$100/hr.</i>	<i>After-hour inspections are available upon request and are subject to after-hour fees.</i> <i>Minimum code requirements must be met for passed inspection. Passed inspections are not guaranteed.</i>	<i>E</i>
<i>Expedited Plan Review</i>	<i>Plan Review</i>	<i>Expedited Plan Reviews are subject to fees of \$200-\$600 per plan set.</i>	<i>Expedited Plan Reviews are available upon request and are subject to after-hour fees.</i> <i>Minimum code requirements must be met prior to plan approval. Plan approval is not guaranteed.</i>	<i>E</i>

A. Annual Permit Required

B. Additional Permits and/or Fire Marshal Approval May Be Required

C. May Require Standby Fire Watch Personnel/ May Require Fire Apparatus on Site

D. May have Special Requirements or Conditions/Fire Marshal Approval May Be Required

E. May Qualify for Fee Exemption

F. Permit May Expire 24 Hours From Date Issued

G. Permit May Expire 72 Hours From Date Issued

H. Permit May Expire 14 Days From Date Issued

I. Permit May Expire 30 Days From Date Issued

J. Permit Expires 60 Days From Date Issued

K. Permit Expires 180 Days From Date Issued

L. Additional Fees Required Per Device



Planning and Zoning Fees

ADMINISTRATIVE	
DESCRIPTION	FEE
Address Request	FREE
Home Occupation	\$100
Joint Parking Facility	\$75
Nonconforming Registration	\$100
Pre-development Conference (first two)	FREE
Pre-development Conference (third +)	\$100
Zoning Verification / Compliance Letter	\$100

Subdivisions / Plats	
(per acre fees are not prorated)	
DESCRIPTION	FEE
Administrative/ Minor Plats	\$350 +\$15/ commercial acre
Amending Plats	\$350 +\$15/ commercial acre
Final Plats (upto and including 12 lots)	600 +\$15/ commercial acre
Final Plats (more than 12 lots)	\$1500 +\$15/ commercial acre
Plat Certification	\$75
Preliminary Plats	\$1500 +\$15/ commercial acre

BOARD OF ADJUSTMENT	
DESCRIPTION	FEE
Zoning Appeal	\$200
Zoning Special Exception	\$650
Zoning Variance	\$650
Extension of Approval	\$100

PLANNING AND ZONING COMMISSION	
DESCRIPTION	FEE
General/ Master Plan	\$250
Site Development	\$250
Extension of Approval	\$100

PLANNING AND ZONING COMMISSION & CITY COUNCIL	
DESCRIPTION	FEE
Conditional Use Permit	\$750
Specific Use Permit	\$750
Subdivision Variance	\$750
Zoning Map Amendment	\$750

CITY COUNCIL	
DESCRIPTION	FEE
Annexation	\$750
Extension of Approval	\$100

Note: All fees are non-refundable.

Last Updated: June 2023