



# City of Dickinson • Burglar Alarm Permit Application

**Application will not be processed without an attached check or money order**, made payable to the City of Dickinson. The permit becomes effective on the date the completed application is received, and will be Emailed to the Address you provide. **Please print your information clearly** and return with payment.

**By Mail or In Person:**  
City of Dickinson  
**Permit Department**  
**4403 Highway 3**  
**Dickinson, TX 77539**

**\*\*ONLINE SERVICES NOW\* AVAILABLE ON CITY PORTAL WEBSITE FROM HOME PAGE UNDER PERMITS & APPLICATIONS**

|   |              |               |   |
|---|--------------|---------------|---|
| For: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Other (Specify): |              |               | Type: <input type="checkbox"/> New <input type="checkbox"/> Renewal |
| <b>Address to be Permitted:</b>   |              | Dickinson, TX | Zip Code<br>77539   |
| Name of Business/Organization ( <b>residential alarms skip to next section</b> )  |              |               | Office/Organization Phone#:   |
| Billing Address (if different from permit address)  | City & State | Zip Code      | Billing Phone#:   |
| Mail Permit to the Attention of:  |              |               |   |

**NOTE: All correspondence will be MAILED to the Billing Address.**

|   |                                  |          |                           |
|---|----------------------------------|----------|---------------------------|
| Applicant's Full Name ( <b>person responsible for the alarm</b> ) |                                  |          | Date of Birth:<br>--- --- |
| Home Address  | City & State<br>Dickinson, Texas | Zip Code | Home Phone#:              |
| Business Address (if different from home address)                 | City & State<br>Dickinson, Texas | Zip Code | Business Phone#:          |
| <b>**E-mail Address:</b>  |                                  |          | State/DL#:                |
| A. <b>Name of Person to Contact for After-Hours Emergency</b>     |                                  |          | Phone#:                   |
| B. <b>Name of Person to Contact for After-Hours Emergency</b>     |                                  |          | Phone#:                   |

**Alarm Company information MUST BE filled out!**

|  |  |         |
|--|--|---------|
| <b>Alarm Company Name:</b>                         | Address ( <b>include city and zip code</b> ) | Phone#: |
| Any Other Pertinent Information About the Location |  |         |

**Confidentiality.** Alarm system locations, types of systems, and the names of occupants at permitted locations are confidential information. This information cannot be disclosed to others. See Section 1702.284 of the Texas Occupations Code for further information.

*"The information contained in this application is true and correct as of the date of this application. I will inform the City of Dickinson promptly of any changes. I shall comply will all provisions of the Alarms Chapter of the Code of the City of Dickinson and all applicable laws of the State of Texas. I accept responsibility for all fines and fees that may result from the operation of the alarm system for the premises named in this application, and shall pay all costs, expenses, and attorney's fees incurred or paid by the City of Dickinson for the collection of such fines or fees."*

|                              |                                 |                         |
|------------------------------|---------------------------------|-------------------------|
| <b>Applicant's Signature</b> | <b>Applicant's Name Printed</b> | <b>Date Signed/Sent</b> |
|------------------------------|---------------------------------|-------------------------|

**For the City Of Dickinson Office Use Only**

|                       |                   |                        |
|-----------------------|-------------------|------------------------|
| Date Received/Issued: | Payment Fee/Rcvd: | <b>ALARM PERMIT #:</b> |
|-----------------------|-------------------|------------------------|



# City of Dickinson • Burglar Alarm Permit Application

The following are in accordance with the City of Dickinson Code of Ordinances Article VIII, version located in SEC. 8.

## Permit Fees;

(a) **Fire Alarm Systems.** The annual renewal fee for a fire **alarm** system shall be forty dollars (\$40.00). **A fire alarm system installed in a single-family dwelling is exempt.**

(b) **Residential Burglar Alarm Systems.** The initial/new permit fee for a residential burglar **alarm** system shall be forty dollars (\$40.00). The annual renewal fee for a residential burglar **alarm** system shall be twenty-five dollars (\$25.00).

(c) **Business Alarm Systems.** The initial/new permit fee for a business/commercial **alarm** system shall be seventy-five dollars (\$75.00). The annual renewal fee for a business **alarm** system shall be forty dollars (\$40.00).

## False Alarm Fees;

(1) **Burglar Alarm.** In addition to the fees for issuance or renewal of a permit, burglar **alarm** permit holders shall pay the sum of fifty dollars (\$50.00) for each chargeable false **alarm** in excess of five (5) chargeable **false alarms** in any twelve-month period.

(2) **Fire Alarms.** In addition to the fees for issuance or renewal of a permit, fire **alarm** permit holders shall pay the sum of one hundred dollars (\$100.00) for each chargeable false **alarm** in excess of two (2) chargeable **false alarms** in any twelve-month period.

In addition to false alarm fees, violations of the alarm ordinance are subject to criminal prosecution as a **Class "C" misdemeanor**.

PERMITS ARE **VALID FROM ISSUE DATE TO (DECEMBER 31)** OF THE SAME ISSUING YEAR.  
PERMITS MUST BE RENEWED **PRIOR TO EXPIRATION DATE!**

## Enclose Check or Money Order with application:

MAKE CHECKS PAYABLE TO:

City of Dickinson

MAIL PAYMENT TO:

City of Dickinson

**Community Services Department**

**4403 Highway 3**

**Dickinson, TX 77539**

**NOTE:** An **Application Fee** will be charged for each **new** permit application. **Change of ownership** of a property requires a **new** permit application.